

REPORT OF THE WORKS AND SERVICES COMMITTEE MEETING HELD AT 9.09AM ON WEDNESDAY 15 OCTOBER 2014 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

PRESENT: Councillor G Harmon (Chair), Mayor W Gray, Councillors T Blunt, J Diver, J Howden, D Millton, D Morgan.

IN ATTENDANCE: S Grant (Chief Executive Officer), G Essenberg (Operations and Maintenance Manager), S Syme (Committee Secretary).

APOLOGIES: Councillor C Mackle
Moved by Mayor Gray, seconded by Councillor Morgan and resolved that apologies be accepted.

1. OPERATIONS AND MAINTENANCE MANAGERS REPORT

Kaikoura Urban Water

Water use in September was significantly higher than the previous year. A few leaks had been identified but nothing major. It was suggested it could be worth putting an ad in the paper advising residents to inform Council if they found any leaks. It was felt people may be watering their gardens given the last three dry months.

Public Toilets

The Operations Manager had outlined the process used to allocate the public toilet contract to Innovative Waste Kaikoura. The first step in the process had been the decision not to continue with the existing way of undertaking the contract. Work had not been of a very high standard and it had been recognised following a number of complaints that it needed to be done differently. One consideration when changing a contract was whether Council could undertake the work and therefore have more control over the outcomes. The next option was to use a slightly removed entity. The Manager of Innovative Waste Kaikoura had confirmed the organisation could meet the requirements at a price which would satisfy Council.

Councillor Morgan advised the reason why she had asked about the process that was from all of the reports the indication had been that the toilets were in fair condition and she felt there had been nothing at Council level which alerted to any issues. She also noted Audit New Zealand had recommended improved tendering process and wondered if the correct process had been followed. The Operations Manager advised in reports it had been stated the contractor was doing a fair job. Not a bad job but not an excellent job either. It was noted the previous contract was only for cleaning whilst the new contract included some additional items which included the removal of graffiti and unblocking of toilets. People working at adjacent properties had advised they were

impressed with the new standard of work and the toilets were said to be vastly improved. It was noted that to increase the standard of the previous contract more money would have been required.

Roading

The Operations Manager advised the shoulder drainage had been completed at the top end of Brunnels Road. He advised he was hesitant about doing the bottom of the road until he had found a cost effective way of completing it. Councillor Millton requested a tour of the district roads. He noted the roading budget was under spent and he felt some rural roads were being run down.

Swimming Pool

Councillor Howden enquired regarding the swimming pool budget. The Operations Manager advised there were still some minor works to be undertaken at the pool. Small paddling pools had been purchased along with a new gate to prevent access to the plant room. An enquiry was made regarding leaks in the pool. The Operations Manager believed the leaks were in a limited area of the pool.

Moved by Councillor Harmon, seconded by Councillor Howden and resolved that the Operations and Maintenance Managers Report be received.

2. BUDGET REPORT

The Chief Executive Officer advised generally there was not a substantial amount of expenditure done in the early part of the year. The Operations Manager advised contractors were not as efficient during the shorter winter days and tended to complete the majority of work over the summer.

There being no further business the meeting closed at 9.36am.