

# MINUTES OF THE COUNCIL MEETING HELD AT 9.04AM ON WEDNESDAY 16 SEPTEMBER 2015 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

**PRESENT:** Deputy Mayor J Diver (Chair), Councillors T Blunt, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary).

**APOLOGIES:** Mayor W Gray.  
***Moved by Councillor Howden, seconded by Councillor Mackle and resolved that apologies be accepted.***

## **1. OPEN FORUM**

**Ralph Hogan**

### **2016 Block Offer**

The 2016 Block Offer areas for petroleum exploration permits had expanded towards Kaikoura.

***G Harmon entered the meeting at 9.05am.***

R Hogan felt there would be minimal work involved in preparing a submission as the previous submission could be used with some minor changes. The importance of lodging a submission was to let New Zealand Petroleum and Minerals know that it was not a good idea to keep moving closer to Kaikoura.

***Councillor Millton and Blunt entered the meeting at 9.06am.***

R Hogan advised he did not see anything in the Environmental Services reports regarding the block offer and he encouraged that a submission be approved by Council before the submission deadline.

### **Civic Centre**

R Hogan advised there were many rumours floating around regarding the Civic Centre building. He understood matters relating to personnel and legal issues were sensitive and needed to be dealt with in closed session. However, he advised of a question which had been asked regarding the cost to replace roof panels on the building and he did not feel this should have been moved to a closed session. He felt the response that insurance was the reason matters were dealt with in closed session was creating a lot of mistrust. He encouraged Council to shift through the inertia and get a fuller report out to the public. He noted the Civic Centre agenda item was a verbal report and he felt a written report should be on the agenda.

***The meeting adjourned at 9.09am and resumed at 11.14am.***

## **2. MATTERS TO BE RAISED AS URGENT BUSINESS**

It was proposed by Councillor Millton that the removal of Councillor Diver as Deputy Mayor be raised as urgent business. It was noted there was a

procedure for this outlined in Standing Orders. It was decided there was no reason why the matter could not be held over to a future meeting. The matter was not to be dealt with in urgent business.

### **3. DOG CONTROL REPORT FOR THE YEAR ENDED 30 JUNE 2015**

Included in the agenda was a report on dog control activities for the year ended 30 June 2015. This was a requirement of the Dog Control Act.

***Moved by Councillor Millton, seconded by Councillor Howden and resolved that Council adopt the Dog Control Report for the 2014/15 year.***

### **4. DRAFT CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2015**

The last time Council had adopted a Bylaw regarding alcohol in public places was in 2006. A review of the Bylaw had been undertaken and a new draft Bylaw had been created.

***Moved by Councillor Howden, seconded by Councillor Mackle and resolved that Council approve the draft Control of Alcohol in Public Places Bylaw 2015 for public consultation.***

### **5. DRAFT TRADING IN PUBLIC PLACES POLICY**

Council had a number of policies relating to trading in public places. The new policy endeavoured to have all policies located in one place to make it easier for people who were interested in trading in a public places.

***Moved by Councillor Mackle, seconded by Councillor Howden and resolved that Council approve the Draft Trading in Public Places Policy for public consultation.***

### **6. CIVIL DEFENCE UPDATE REPORT**

An update on Civil Defence activities had been provided by the Emergency Management Officer.

***Moved by Councillor Millton, seconded by Councillor Blunt and resolved that the Civil Defence Update Report be received.***

### **7. RECOMMENDATION FROM ROAD NAMING SUBCOMMITTEE**

The Road Naming Subcommittee had recommended the new legal road created by the subdivision of LOT 1 DP 331342 be named Bellbird Drive.

***Moved by Councillor Harmon, seconded by Councillor Mackle and resolved that the new legal road in the 2 Crush New Zealand Ltd subdivision be named Bellbird Drive.***

### **8. CIVIC BUILDING PROJECT UPDATE**

The Chief Executive Officer advised all of the main roof panels had been replaced and new soffits and barge boards were being installed. The ground floor would be completed once skirtings had been installed. Painters were currently working on site.

An enquiry was made regarding progress in terms of insurance for the roof. The Chief Executive Officer advised a second bill had been sent to the Potius which brought the total up to approximately \$500,000. An enquiry was made as to whose idea it had been to change the roofing material as it has become unfortunate. It was noted the change had been made during the design phase. An enquiry was also made regarding internal fit out. The Chief Executive Officer advised he hoped to have a report for the next meeting of what costs had been so far for internal fit out and what might be included. There were fixed prices in terms of fit out and furniture already owned would be taken to the new building. The carpet was budgeted in the original price with the only increase on budget being that reported in February which was up to \$4.8million.

Councillor Blunt advised he was not happy there had been a ten day delay on the release of the Prendos report and he enquired why the report was stamped confidential. The Chief Executive Officer advised the report should remain confidential unless Council wanted to be involved in litigation. Councillor Millton enquired if litigation was the reason for holding up release of the report. The Chief Executive Officer advised there were items in the report which required clarification and comments from other parties. Clarification had been sought before releasing the report to ensure Council did not get itself sued. It was a reasonable process to go through to provide information to Council.

***The meeting adjourned for lunch at 12.00pm and resumed at 1.00pm.***

Councillor Millton advised he was concerned the roofing iron was being reused. The Chief Executive Officer advised the iron was being reused to ensure the building remained water tight as each section was replaced. The Building Control Authority would inspect the roof and if need be the iron would be replaced. A discussion was held regarding the roof insurance. Councillor Blunt requested his frustration and disappointment be recorded regarding what he deemed to be resistance to the formation of the building subcommittee and the engagement of the Prendos report.

## **9. COMMITTEE UPDATES**

### **Housing for the Elderly**

Councillor Howden advised one of the pensioner flats was currently being renovated. A single tenant would move from a double unit to the newly renovated flat which would make way for a couple to move into the double unit.

### **Regional Transport Committee**

Councillor Millton advised the Committee was working through the Road Safety Plan. He sought direction from Council regarding the proposed bypass from the Caltex garage vicinity over Lyell Creek and how much weight they wished the matter to be given. It was generally felt the upgrade and safety improvements of Beach Road and the main intersection should be promoted.

### **Destination Kaikoura**

G Ormsby would be heading to the United States with Tourism New Zealand in approximately three weeks.

The Chief Executive of Southern China Airline had visited Kaikoura and was impressed with the town.

The Kaikoura Information and Tourism Incorporated Annual General Meeting held been held. Two new members had joined the group. K Ngapora remained chairman of the board.

### **Kaikoura Enhancement Trust**

Councillor Millton requested a report from the Enhancement Trust regarding Innovative Waste. The Chief Executive Officer advised Innovative Waste reported to the Enhancement Trust on six monthly basis. It was suggested that when Mayor Gray returned the Trust could meet and report back to Council.

## **10. CONFIRMATION OF MINUTES**

**Council 19/08/2015**

*Moved by Councillor Millton, seconded by Councillor Harmon and resolved that the minutes of the Council meeting held on 19 August 2015 be confirmed as a true and accurate record subject to the following sentence being added to the Civic Centre item on page 108 of the agenda "Councillor Blunt wished to know how much money had been spent on fit out for the Civic Building and what fit out work was yet to be undertaken."*

## **11. ADOPTION OF REPORTS**

**Works and Services Committee 19/08/2015**

*Moved by Councillor Howden, seconded by Councillor Mackle and resolved that the report of the Works & Services Committee meeting held on 19 August 2015 be adopted.*

**Environmental Services Committee 19/08/2015**

*Moved by Councillor Morgan, seconded by Councillor Blunt and resolved that the report of the Environmental Services Committee meeting held on 19 August 2015 be adopted.*

**Finance & Policy Committee 19/08/2015**

*Moved by Councillor Millton, seconded by Councillor Harmon and resolved that the report of the Finance & Policy Committee meeting held on 19 August 2015 be adopted.*

## **12. MINUTES TO BE RECEIVED**

**Kaikoura Zone Water Committee 29/07/2015**

*Moved by Councillor Diver, seconded by Councillor Blunt and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 29 July 2015 be received.*

**13. COUNCIL PUBLIC EXCLUDED SESSION**

*Moved by Councillor Howden, seconded by Councillor Mackle and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;*

- a. Confirmation of Minutes of Council Public Excluded meeting held on 19/08/2015*

*There being no further business the meeting closed at 1.28pm.*