

**ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 16 SEPTEMBER 2015 AT MEMORIAL HALL SUPPER
ROOM, ESPLANADE, KAIKOURA.**

AGENDA

1. Apologies

2. Matters of Importance to be raised as Urgent Business

3. Environmental Services Report

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■ **Building**

■ **Resource Planning**

■ **Resource Consent Update List**

■ **District & Environmental Planning**

■ **Environmental Services Budget Report**

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4. Freedom Camping

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5. Minutes Action & Issues List Update

MEETING	ACTION REQUIRED	BY	DATE ACTIONED
Environmental Services	Provide the Abberly report regarding cycling on the footpath to the Operations Manager.	District Planner	Completed.
Environmental Services	Provide information previously compiled on Freedom Camping	District Planner	Report included in agenda.
Environmental Services	Included Freedom Camping as an item on the September agenda	Committee Secretary	Completed

6. Urgent Business

• Building

There were 13 Building Consents with a combined construction value of \$1,481,260.00 issued during August 2015. These consents were for:

- 4 dwellings
- 4 heaters
- 1 alterations/extensions
- 2 sheds
- 1 swimming pool
- 1 marquee

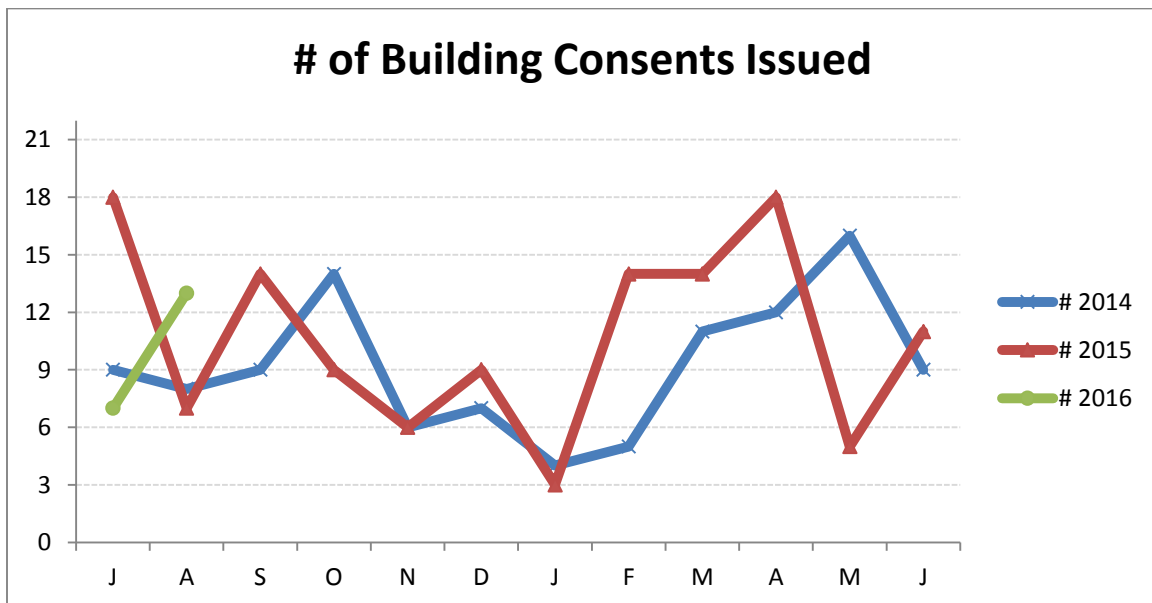
We currently have 10 consents being processed.

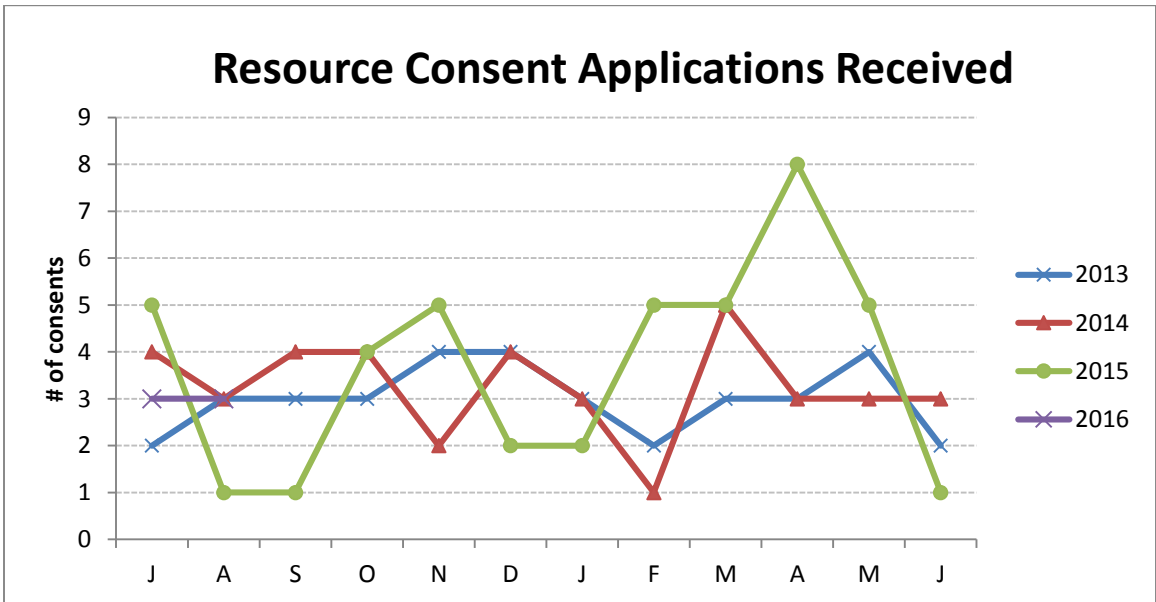
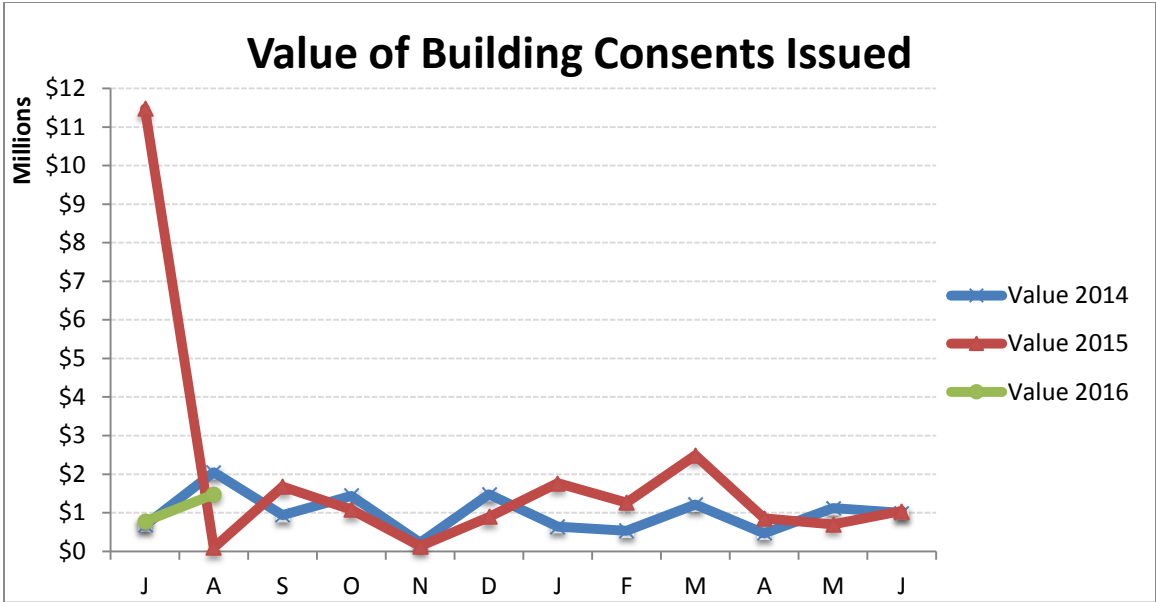
Building consent revenue for August was \$17,138. Revenue for the year to date is \$33,276.

7 Land Information Memorandums and 15 Code Compliance Certificates were issued in the month of August 2015.

The Building Team is consistently busy and operating well. The Building Control Officers have completed training on passive fire design in buildings which will mean we have additional capability within the Building Team.

Author: Building Administration Officer
Endorsed by the Chief Executive Officer





- **Resource Planning**

Resource Consent Update: From 10 August 2015 to 1 September 2015

Three land use applications were received in the reporting period.

Consent revenue for August was \$4,680. Revenue year to date is \$12,980.

Request for completion certificates on subdivisions has increased. Anecdotally, this seems to be since the revision of the development contributions policy.

Public enquiries are steady; however, these continue to be varied in nature.

Author: District Planner
Endorsed by the Chief Executive Officer

- **Resource Consent List Update**

Resource consents decisions issued:

Type of Consent	Applicant	Address of Activity	Number of New Lots / Guests
Subdivision: 2 lot Subdivision	R & ND McDonald	73 Athelney Road	1
Subdivision: 3 lot Subdivision	Elevation Holdings Ltd	Bay Paddock Road	2
Certificate of Compliance –Install smart metres and antennas	Nelson Tasman Limited	Global consent	

Active consent applications currently in process:

Land Use Convert visitor accommodation to residential use	Timothy & Sonya Jenkins	12 Margate Street
Land Use – Visitor Accommodation -4 guests	A & T Blunt	Blunts Road
Land Use -Extensive farming – Chicken farm	Waikoura Springs Ltd	90 Mill Road
Land Use –Visitor Accommodation –create 20 lot camp ground	M Boyd	Donegal House, Schoolhouse Road

Consent applications awaiting receipt of further information requested from applicant or on hold:

Type of Consent	Applicant	Address of Activity
Subdivision: 2 lot Subdivision	J Kennedy	149 South Bay Parade
Land Use – Earthworks in Archaeological Sites	Kaikoura District Council	Global Consent for Kaikoura District
Land Use – Visitor Accommodation	P Hammett	61 Southbay Road
Land Use- Visitor Accommodation 8 Guests	Br & Page	148 Torquay Street
Land Use- Visitor accommodation and Non-compliance with Height Standard	N Mitchell	13 Swyncombe Place
Subdivision: 2 lot Subdivision	P & S Thomas	1946 Inland Road
Land Use – Non complying boundary setback	J & P Turner	26 Moa Road

• District & Environmental Planning

District Plan & Environmental Planning Report 9 September 2015

International

Bologna Award

Nadia El-Haj, an official from the United Nations Food and Agriculture section visited Kaikoura on a personal trip. Nadia works in the Pacific region. Nadia was really impressed with the environmental and waste programmes in Kaikoura. As a result, Kaikoura's work was nominated for an International Sustainability & Food Award called the Bologna Award. The award aims to identify scientific research, as well as initiatives, in the agricultural and agro-food sectors made in the name of sustainable development. The prize will be donated to the winner in favour of initiatives on sustainable food and/or solidarity on 23 September 2015, at Expo Milan.

Unfortunately, Kaikoura's work did not receive the award, but it is fantastic to be recognised at the international level. Nadia will nominate Kaikoura again in the future. The award is a biennial award.

National Legislation

Broadband

The application with Ministry Business Innovation and Employment (MBIE) is progressing. The Government has committed up to \$210 million for the extension of the Ultra Fast Broadband (UFB) programme, in order to expand the fibre network to at least 80% of New Zealanders. Kaikoura as a town is now included within the "Long List" of towns for Potential UFB2 upgrade. The key points about the long list are:

- the long list of towns is the next largest towns not covered by the first stage of UFB, which total 7.5 percent of population (as projected in 2022);
- not all eligible towns on the long list will receive funding. The government will be looking to maximise UFB coverage from the funding available;
- Councils are encouraged to work with potential suppliers to help bring down fibre deployment costs and therefore increase chances of being successful;
- interested parties should contact Councils directly to discuss a Council's **Registrations of Interest – Support** document and digital enablement plan;
- prospective partners are encouraged to offer to build UFB in additional towns and coverage areas that are not included on the long list, if they believe that they are feasible and cost effective;
- the selection process for towns is primarily commercial. However, Council's digital enablement plans will have some ability to reduce risk for investors by encouraging uptake and for communities and business to gain from full use of the infrastructure; and
- decisions on the Rural Broadband Initiative and the Mobile Black Spot Fund will be made once the areas receiving UFB funding are determined.

Work continues with Enterprise North Canterbury (ENC). A Digital Enablement Plan (DEP) is required to be submitted to MBIE by 18th September 2015. ENC have undertaken a fantastic job of coordinating this. The draft report follows.

Canterbury Regional Council

Natural Resources Regional Plan – Air Section

The 233 page Officer's Report on the Proposed Canterbury Air Regional Plan has been released. All submitters must confirm their intentions by 18 September 2015 and the hearing starts on 27 October 2015. Commissioners have been appointed. Sir Graham Panckhurst (Chair), Jenny Simpson and Yvette Couch-Lewis.

Points of interest from the Officers Report include:

- Kaikoura continues to be outside the clean air zone, this is very positive and shows we have good air quality.
- The outdoor burning for a community or cultural event continues to be permitted and it is recommended that the 1st September to 30th April inclusion period is only limited to within the Clean Air Zone. Again this is positive. Unfortunately the suggestion to make the definition clear that a family event is a community or cultural event has been rejected.
- The report recommends retaining the ability to cook on an open fire and pizza oven.
- Minor changes are suggested to allow for discharges from wastewater pumping stations and reticulated sewage networks.
- Low or ultra-low emitting burners will continue to be an option for sites of less than 2ha.
- Schedule 7 has been amended from allowing only Solid Fuel Appliance Installation Technicians from the Home Heating Association to install fires to make the schedule consistent with the building code and allowing anyone the ability to install burners/heaters.

Earthcheck

Work is continuing on data gathering for the Annual Earthcheck Benchmarking programme. The annual onsite audit will follow lodgement of the data.

Ohau Stream

On 25 August 2015 Kaikoura District staff were asked to attend a hui at Takahanga Marae with Department of Conservation, New Zealand Transport Agency and Te Runanga o Kaikoura to discuss options for the Ohau Stream area. With increasing Fur Seal numbers Ohau Stream has become a popular tourist destination. The site has won a number of Rankers awards, approximately 7000 people a month visit the site. The area is Maori land and controlled by a Trust. It is intended a report will be included to the October Council meeting once minutes for the hui have been confirmed.

Whalefest

Whalefest, an event to raise awareness of our Ocean Environment and Marine mammals will be held again on 13-15 November in Kaikoura. Barbara Todd and Jody Weir on behalf of Kaikoura Ocean Research Institute are driving this event. Staff are assisting where possible and linking to

our Fantastic No Plastic waste minimisation work. Barbara will also work with schools during the lead up to the event. Save the date!

Planned Exhibitors include:

- Whale Disentanglement Team
- DOC
- KORI
- The Green Table....full of 'green' environmental options
- Books/Artcards re whales and dolphins and other marine life
- Dolphin Encounter
- Project Jonah
- Conservation Kids (we will have a large "kids corner" with activities and scheduled workshops
- Kaikoura Museum
- TBC: Fyffe House, Whale Watch, Seal Swim, Cook Strait Humpback Whale Survey

Presenters:

- Carlos Olavarria/Nadine Bott Cook Strait Humpback Whale Survey
- Jody Weir: The biodiversity of whales & dolphins in Kaikoura
- Barbara Todd: Southern Right Whales
- Marta Guerra: Marta is currently doing research on Kaikoura sperm whales
- Project Jonah: Will bring their large inflatable whale and rescue pontoon and do a visual presentation alongside some hands on activities

Water Fountains

Three drinking fountains have been installed around town as part of the Fantastic No Plastic promotion. The idea is to reuse your drink bottles. Fantastic No Plastic will be re-launched along with this.

Author: District Planners
Endorsed by the Chief Executive Officer

DIGITAL ENABLEMENT PLAN FOR:

Waimakariri, Hurunui and Kaikoura District Councils







OUR VISION:

To **grow and sustain** North Canterbury business through the provision of the skills and services to **maximise the fast broadband opportunity**

OUR RESEARCH:

To fully understand the digital needs in our districts we conducted extensive research and consultation. We wanted to achieve a Digital Plan that was purposeful and would provide benefits to our districts, today and in the future. This was Managed and created by Enterprise North Canterbury on behalf of the relevant Councils. This was to ensure North Canterbury had a common theme and objective for the community with local “needs”

Our research included:

	To understand fast-broadband availability and usage across our districts we conducted a survey with over 1,100 clicked on survey, 350 responses it provided a clear indication where the greatest need was and the impact on not having fast-broadband in our districts. The response came from 32,000 views throughout the region.
	We listened to a broad section of the public to gauge opinions on what projects needed to be in our Digital Enablement Plan (DEP). We also conducted more detailed research with the automobile association, schools, health sector, farmers and tourists to drill down and understand the digital needs in our districts. Tourism and Health were seen as key active in this region that required connection for health and safety
	We took to social media (Facebook) to hear opinions and get feedback on digital issues one post receiving 20k likes . ENC encouraged neighbourhood ownership via local Facebook or community emails.
	We also received direct feedback from community members and engaged on one to one with the Canterbury Mayoral Forum, Council members, Community representatives, business community leaders and our local Member of Parliament, Matt Doocey .

OUR OBJECTIVES FOR THE DEP:

- Attract more businesses to our district and encouraging people to work locally by promoting UFB
- Broaden the accessibility and availability of fast-broadband to businesses, transient workers and visitors to our district
- Improve the productivity and resilience of existing business including farms.
- Through education and promotion, inspire our community to use fast-broadband and understand the benefits of online services.
- Set in place a follow-up up mechanism following any activity in the greater community and ensure any measures required to improve or develop meets with standards and objectives set

Enterprise North Canterbury (ENC) is a Council Controlled Organisation (CCO) established by the Waimakariri District and Hurunui District Councils. It serves the businesses' community by providing facilitation, support and engagement to grow the economy of the districts. A key objective within our Strategic Plan is to 'Enhance fast-broadband capability for North Canterbury'. To deliver this aim a jointly funded role of Economic Development Manager (EDM) has been established with a focus to develop, lead and deliver the Digital Enablement Plan for the districts. . Given the collaborative approach of our organisation we have also assisted Kaikoura District Council.

OUR PROJECTS:

	Progress or Start Date	Lead
PROJECT LEADERSHIP		
(1) Digital Working Group		
<p>Digital Working Group Establish a Digital Working Group which included members of the community from across the district. Each community member on the Working Group will be the 'voice for their community'.</p> <p>The Working Group will oversee the DEP plan, implementation and review (annual basis) and highlight local issues. It will be chaired by the Economic Development Manager (Fast-broadband project).</p> <p>Some members of the working group have a strategic role while others have a local activity role. In other words the activity of a member may be because of strategic geographic location or selected community need.</p>	<p>Underway</p> <p>Fluid Membership</p>	EDM
(2) Communication & Engagement		
<p>Communication Plan Develop a Communication Plan for the project to communicate progress of the fast-broadband project and achievements against the DEP.</p> <p>Promote through: Council websites, social media and local media and networks throughout the region.</p>	March 2016	EDM
<p>Stronger Engagement With ISPs Meet with local ISPs to fully understand what services are available.</p>	Underway	Digital Working Group

<p>Run a fast-broadband business and community workshop – providing an opportunity for ISPs to showcase their services and members of the community ask questions.</p> <p>First work shop will be followed by two more similar workshops in 2016</p>	<p>First workshop held October 2015</p> <p>2016 x2 workshops planned</p>	
<p>ISP and Fibre Providers Broker Service</p> <p>Working with all parties to broker fast-broadband services within new subdivisions, new businesses being established in the districts or communities wanting to collaborate on fast-broadband installations.</p> <p>Creating a system that works for all parties. First trialling with one group has shown areas for improvement but very well received</p>	<p>Underway</p> <p>In progress</p>	<p>EDM</p>
<p>BUSINESS GROWTH</p>		
<p>(3) Digital Maturity</p>		
<p>Digital Journey Assessment</p> <p>Businesses provided access to the Digital Journey assessment to develop an Action Plan on how they can improve their online use and use of digital technology.</p> <p>Assessment sent to 2,600 businesses in the districts, and the link added to district websites.</p>	<p>Underway</p>	<p>ENC</p>
<p>(4) Business Focussed Training</p>		
<p>Agri-Tech Business Training</p> <p>Agricultural is at the heart of the Waimakariri, Hurunui and Kaikoura districts and provides a key economic boost to the region. To support farmers we will provide digital training:</p> <ul style="list-style-type: none"> • Workshops on farm technologies that can be used whilst working across the farm. Also, how fast-broadband can be used to run a farm, from accountancy to stock management • Case Studies on digital use in Agri-Tech • Work with Water Zone Committees to see how technology can be used to improve both productivity and the Environment. 	<p>2016 Annual Event</p>	<p>Digital Working Group</p>

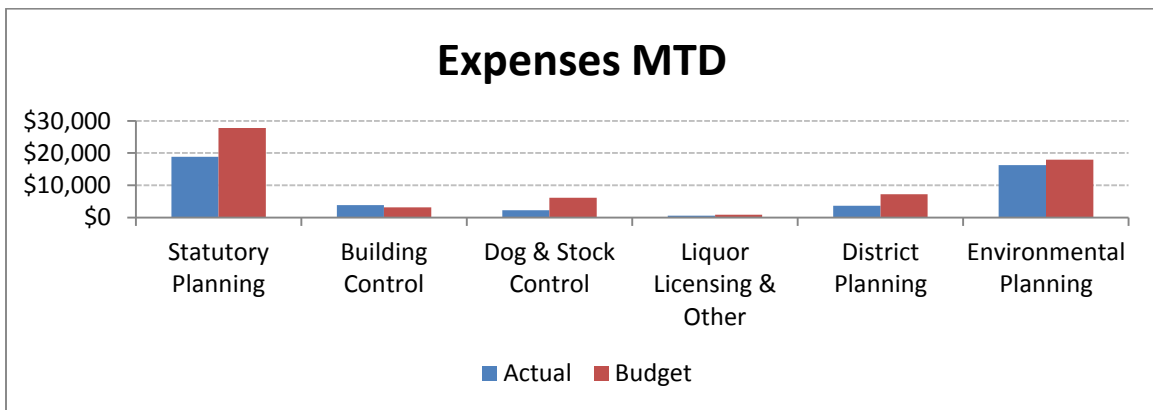
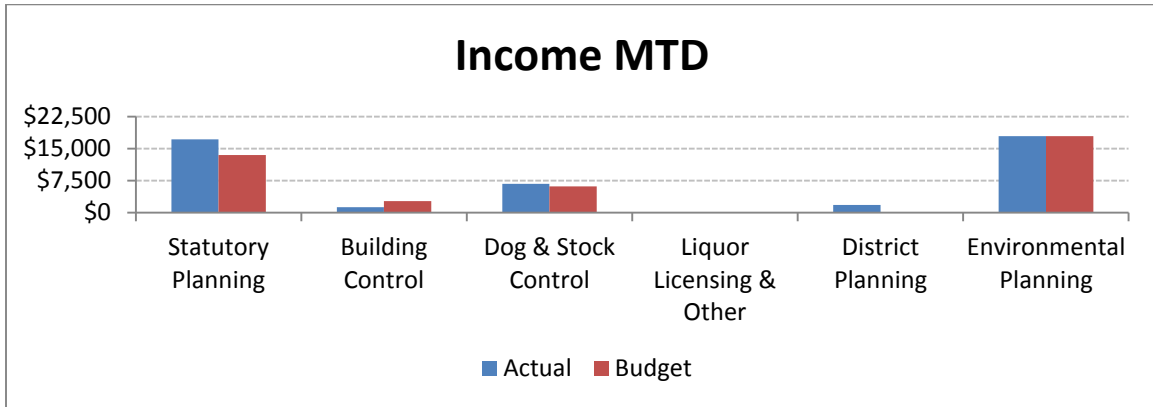
<p>Tourism Business Training</p> <p>Tourism numbers are on the rise in Canterbury and to maximise the opportunity we intend to provide digital training. North Canterbury provides the opportunity to show case New Zealand's technology to domestic and international travellers and promote other regions.</p> <p>Training will include;</p> <ul style="list-style-type: none"> • Workshops to focus on digital use of tourists, expectations and services that can help • Case studies on good use and practical guidance for tourism operators • Engage ISP, Tourism Leaders and NZAA to create connectivity awareness, road safety and potentially real time tourist driver awareness. 	<p>2016 Annual event</p>	<p>Digital Working Group</p>
<p>(5) ENC Business Centre Digital Hub</p>		
<p>ENC Business Centre</p> <p>Establish a Digital Hub in the ENC Business Centre (which is opening in November 2015) a facility that will provide:</p> <ul style="list-style-type: none"> • Training, a location to operate training courses from (first course already being established) • Access to shared space with desks available for businesses to use (reduce commuting), free Wi-Fi and printing/scanning facility • Meeting rooms that can be booked 	<p>Underway</p>	<p>ENC</p>
<p>COMMUNITY ENABLEMENT</p>		
<p>(6) Increase Access to the Internet</p>		
<p>Free Internet Hot-spots</p> <p>Deliver free hot-spot to increase access to the Internet. Aim to provide tourists, transient workers and members of the community with Internet access and encourage them to stay longer in the district.</p> <ul style="list-style-type: none"> • Phase 1: Initial hot-spots operating in Cheviot and Culverden – completed • Phase 2: identification of new hot-spots (currently looking at running a competition across the districts to identify where the next hot-spot will be) • Phase 3: all rural towns in the district 	<p>Phase 1 completed Phase 2 -3 in planning for 2016</p>	<p>ENC</p>
<p>(7) Digital Skills</p>		
<p>Plan to be a Digital Citizen</p> <p>Develop a digital citizenship and cyber safety assessment that determines a participant's skill level and provides a tailored plan of recommendations on how they can improve their skills so they can utilise the Internet and online tools productively and safely.</p>		
<p>Digital Advocates</p> <p>Engage local school-age children to training members of the community on</p>	<p>Starting soon</p>	<p>EDM</p>

digital use and skills, including elderly groups to build digital skills and digital citizenship.		
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OUR BUDGET:

A dedicated role, Economic Development Manager (fast-broadband project), has been established and jointly funded by the district councils to take a leadership role on the implementation of the DEP.

Environmental Services Budget Report



Freedom Camping

The issue of freedom camping has been well discussed by Council over the years. Feedback suggests that the issue of freedom camping has attracted varied opinions.

As requested at the Council meeting in August, I have reviewed the file outlining the work on freedom camping to date. The work that was completed was extensive and too much to present on the Council agenda. A report was put to Council on 16 May 2012 including the results of a survey. The survey concluded that:

These survey answers give an indication that the majority of respondents believe freedom camping is acceptable if it is managed in particular localities. The difficulty is that it isn't clear from the respondents which localities are acceptable, and what can be done to enhance amenities in these areas. Clearly, it is felt strongly by respondents that waste and toilet facilities need to be provided, but the cost of providing these facilities is not mentioned. Likewise, on the issue of monitoring, one respondent actually stated that "Council should pay for the warden, with no increase cost to the ratepayer".

The respondents indicate the general feeling is that self-contained campers are responsible campers and should be allowed to park in specified locations. The survey suggests other campers should be allowed to park in specified locations, if they act responsibly and facilities are available. In addition to this, some of the locations that people have indicated are areas that are not under direct Council control. It seems that the options for Council are that a Bylaw could be formulated within the prescription of the Freedom Camping Act, but that it may not solve the District's Freedom Camping problem.

In addition, there is the issue of travellers not feeling welcome in many New Zealand towns due to camping restrictions. One of issues evident from the survey is that it is not clear in the Kaikoura District where people may freedom camp, therefore people stop at any location. As some of these locations are not well managed, litter and waste is left. If people stop in a location which has litter and waste present, they are more likely to leave more litter and waste and the issue becomes cyclic. If more signage was provided and camping information in prominent locations, people would be more likely to read and understand where they can camp.

A local authority may make a bylaw under subsection (1) only if it is satisfied that—

(a) the bylaw is necessary for 1 or more of the following purposes:

- (i) to protect the area:*
- (ii) to protect the health and safety of people who may visit the area:*
- (iii) to protect access to the area; and*

(b) the bylaw is the most appropriate and proportionate way of addressing the perceived problem in relation to that area;

A Bylaw would help protect the problem areas from litter and waste issues, also help with protection of the coastal area from degradation and protect the health and safety of people who may visit the area.

The Act is explicit in that these are the only reasons why a bylaw can be imposed, it is not appropriate to control freedom camping for other reasons mentioned in the survey feedback, such as protection of views of the foreshore, and to sustain the District's camping grounds. The Community must be aware that a Bylaw will not protect the areas from litter and waste left by day users, nor can a Bylaw be imposed on land that is not owned by the Council.

Given the feedback from the survey, it would be best to build on the work that has already occurred in regard to freedom camping; the information brochure, the survey and feedback from the acting Freedom Camping warden. The following actions are recommended:

- Consult further with the community to identify areas where freedom camping is acceptable.*
- Then formulate a Bylaw to prohibit freedom camping in sensitive and problem locations.*
- Retain the township area as not suitable for camping, but set aside certain locations where camping is acceptable. A permit system may be a means of gathering revenue to maintain these areas.*
- Work toward providing more facilities in the acceptable locations including working with other agencies to provide facilities for campers and day users.*
- Formulate a clear brochure showing the areas where freedom camping is welcomed and outline the environmental standards expected of campers.*
- Council form a working group to make a decision on how Freedom Camping can be controlled through other non-regulatory means.*

Therefore the working group should comprise of Councillors, an Environment Canterbury representative, Runanga members, Department of Conservation, a camping ground operator, another commercial operator not involved in the provision of visitor accommodation, members of community groups such as the East Coast Community Organisation and South Bay Residents. The working group also should assign from other agencies as required, such as New Zealand Transport Agency or landowners.

The report was received and it was resolved:

That Councillors Burrows, Diver and Morgan form the Freedom Camping working group and have the ability to appoint others to the working group as they deemed appropriate.

Raewyn Solomon from the Runanga was also appointed to the group.

The Committee was to work on the following:

Action	Progress
that Council form a working group to make a decision on how Freedom Camping could be controlled through non-regulatory means	Working Group formed no decision reached
that Council formulate a clear brochure and web material showing the areas where freedom camping was welcomed and outline the environmental standards expected of campers	Not completed as areas not identified
that unacceptable locations for freedom camping be identified and then notification of a bylaw be considered	Some areas identified but limited consultation undertaken
that Council consult further with the community to identify area where freedom camping was acceptable	Not completed

On Thursday 15th August 2013 at 5.30pm a meeting with the Holiday Park owners was held. This feedback and feedback from other sectors is held in the file.

It is considered that Councillors' resolve to form another working group to consider the work that has been completed in some detail and report back to Council.

Recommendation

It is recommended that Council:

- 1. Receive this information and;***
- 2. Reform the Freedom Camping working group and have the ability to appoint others to the working group as they deemed appropriate to:***
 - that Council form a working group to make a decision on how Freedom Camping could be controlled through non-regulatory means***
 - that Council formulate a clear brochure and web material showing the areas where freedom camping was welcomed and outline the environmental standards expected of campers***
 - that unacceptable locations for freedom camping be identified and then notification of a bylaw be considered***
 - that acceptable locations for freedom camping be identified.***

Author: District Planner
Endorsed by the Chief Executive Officer