

MINUTES OF THE COUNCIL MEETING HELD AT 9.00AM ON WEDNESDAY 21 SEPTEMBER 2016 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

PRESENT: Mayor W Gray (Chair), Councillors T Blunt, J Diver, C Mackle, D Millton, D Morgan.

IN ATTENDANCE: A Oosthuizen (Chief Executive Officer), S Syme (Committee Secretary).

APOLOGIES: Councillors G Harmon, J Howden.
Moved by Councillor Mackle, seconded by Councillor Millton and resolved that apologies be accepted.

1. OPEN FORUM

Ralph Hogan

R Hogan spoke regarding the following;

- Civil Aviation Authority approval for proposed works at the Airport, lease fees and the cost of the hangar
- Civic Centre health and safety concerns
- The reported costs of the Civic Centre which had reduced from the previous month
- The role of the architect and payment in relation to the Civic Centre project
- Who the economic development committee was and whether they would have any input into town entrance signs.
- Minutes of the Council meeting in particular the urgent business item regarding the recording of minutes and an article which had been in the North Canterbury news.

2. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS

1. Sale of property (Chief Executive Officer)

It was necessary for this matter to be dealt with in public excluded to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.

3. REGIONAL MID-SIZED TOURISM FACILITIES GRANT FUND APPLICATIONS

Two applications had been made to the fund. One was for Harbour Safety Improvements and the other for Ohau Waterfall Stream and Seal pups public toilets and parking. Applications had closed on 15 September. The Ministry of Business Innovation and Employment had advised that no extensions would be given. The Ministry could either approve an application or decline it. If an application was declined reasons would be provided. Just because an application was declined it did not preclude a similar application being put forward in future.

Kaikoura Harbour Safety Improvements

The application was for \$115,000 which was for half the cost of the project.

The project had no ongoing maintenance associated with it. A concern was raised regarding the submission of two applications and if one of the applications was not well researched it could affect the other application.

The issue of tender vessels hitting the rock was discussed. The Harbourmaster had advised that navigation should be as easy as possible and the aim should be to make the channel depth 2 metres below chart datum.

Concern was expressed that Council had not approved the project through a formal process. The Chief Executive Officer advised the project had been approved in principle through the Annual plan and Council had been updated each month. She felt there was no need for a detailed report to be brought back to Council unless there were new concerns or risks which had arisen with regard to the project. It was noted the project budget meant it was within the delegated authority of the management team. For large projects a business case scenario would be brought to Council for approval.

Ohau Stream Toilets and Parking

The location was where a lot of people stopped to view seal pups and it was considered the correct location for a toilet. Discussions had been held with New Zealand Transport Agency, Department of Conservation and the Trust which owned the land at Ohau Stream. To cover the costs of maintenance for a toilet on site a coin operated user pays system was proposed.

The following aspects of the project were discussed;

- The design of the proposed sewer disposal system and its location
- The location of the toilets and the visual impact of the facility
- Ongoing maintenance costs
- The reason why Department of Conservation was not installing toilets at the location
- The costs of supplying energy and water to the site
- An alternate location closer to power and water sources
- The previous push for toilets north of Kaikoura
- Issues associated with maintaining solar energy
- A free toilet in a different location.

It was suggested the application be withdrawn and resubmitted in six months when there had been an opportunity for more investigation to be undertaken regarding energy supply to the site.

The Chief Executive Officer advised by putting the application forward Council was showing leadership and the project was a good candidate for funding. The timelines for submitting applications had been tight and there were areas of the project which required further investigation.

Councillor Millton requested it be recorded that he was opposed to the application.

Moved by Councillor Diver, seconded by Councillor Mackle that Council support the two applications to the Regional Mid-sized Tourism Fund.

Discussion:

Councillor Millton advised if the motion was passed he could not go along with it and would do everything he could to stop the application being approved.

A further discussion was held regarding the Ohau Point application which included the following;

- A potential amendment to the application in terms of further work being undertaken around sewer and water and negotiations with New Zealand Transport Agency and Department of Conservation.
- Cost of the application to date and further investigation costs
- Council was not committed to anything it was merely submitting an application.

***The motion was put and carried. A division was called:
For: Mayor Gray, Councillors Blunt, Diver, Mackle & Morgan.
Against: Councillor Millton.***

The meeting adjourned for lunch at 12.32pm and resumed at 1.15pm.

4. FINANCE REPORT

The accounts showed a surplus of \$640,647. The main reason for the surplus was that operating expenses were less than budgeted. Current assets were substantially different from that reported at the same time the previous year. This was due to the way the Ozone computer programme accounted for rates revenue compared to the previous system. The amount showing as spent for the Civic Centre was the amount that was being capitalised.

5. CIVIL DEFENCE

An overview of Civil Defence activities was provided. A standard operating procedure would be developed for regional tsunami.

6. CIVIC BUILDING REPORT

An update on timelines for the project was provided. The aim was to obtain a Certificate of Public Use mid-October. The provisional move date was 27 October with the museum looking at a similar timeframe. The Hurunui Building Control Authority would be undertaking the Certificate of Public Use inspection.

7. RESIDENT AND RATEPAYER SATISFACTION SURVEY 2016

The results of the resident and ratepayer satisfaction survey were provided. An enquiry was made regarding whether it was necessary to undertake the survey. It was noted the information was required for key performance measures for Earthcheck and the Annual Report.

A new question was included in the survey regarding whether people would be prepared to pay more in rates for Council to protect the foreshore from erosion. 53% of respondents had answered no to this question. It was noted

this was an issue that affected some areas and not others in the district and who funded erosion control works would need to be addressed.

8. CONTINUITY OF WATER ZONE COMMITTEE FOLLOWING ELECTION

Moved by Mayor Gray, seconded by Councillor Mackle and resolved that pursuant to clause 30(7) of Schedule 7 of the Local Government Act 2002 the Council resolved that the Kaikoura Water Zone Committee shall not be discharged on the coming into office of the members of the Council elected or appointed at, or following, the next triennial general election, and that the individuals currently appointed to the Committee by Council continue until the date the new Council resolved to make any new appointments.

9. MAYOR'S REPORT

An overview of the Data Forum chaired by Mayor Gray on the 28th of August was provided. The forum was around obtaining better data and aligning data so that industry including Council could make better investment calls.

10. CONFIRMATION OF MINUTES

Council 17/08/2016

Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Council meeting held on 17 August 2016 be confirmed a true and accurate record.

11. ADOPTION OF REPORTS

Works and Services Committee 17/08/2016

Moved by Councillor Mackle, seconded by Councillor Millton and resolved that the report of the Works & Services Committee meeting held on 17 August 2016 be adopted.

Environmental Services Committee 17/08/2016

Moved by Mayor Gray, seconded by Councillor Morgan and resolved that the report of the Environmental Services Committee meeting held on 17 August 2016 be adopted.

Finance, Audit & Risk Committee 18/07/2016

Moved by Mayor Gray, seconded by Councillor Millton and resolved that the report of the Finance, Audit & Risk Committee meeting held on 18 July 2016 be adopted.

12. MINUTES TO BE RECEIVED

Hearings & Applications Committee 26/07/2016

Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 26 July 2016 be received.

Hearings & Applications Committee 28/07/2016

Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 28 July 2016 be received.

Kaikoura Zone Water Committee 27/07/2016

Moved by Mayor Gray, seconded by Councillor Blunt and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 27 July 2016 be received.

13. COUNCIL PUBLIC EXCLUDED SESSION

Moved by Mayor Gray, seconded by Councillor Diver and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;

- a) Confirmation of Minutes Council Public Excluded 17/08/2016***
- b) Adoption of Report Finance, Audit & Risk Public Excluded 18/07/2016***
- c) Adoption of Report Works & Services Public Excluded 17/08/2016***
- d) Receive Minutes of the Hearings and Applications Public Excluded 29/04/2015***
- e) Civic Building Report***
- f) Delegations under the Resource Management Act during Election period***
- g) Appointment of new Civil Defence Local Controller.***

There being no further business the meeting closed at 3.19pm.