



**FORM 9**  
**Application for Resource Consent**  
**To Undertake Earthworks within 20m of an Archaeological Site**  
**Or to damage, modify or disturb an Archaeological Site**  
**In accordance with the Resource Management Act (1991) Sec 88**



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Name of applicant: \_\_\_\_\_

Address of applicant: \_\_\_\_\_

\_\_\_\_\_

Location of activity: \_\_\_\_\_

\_\_\_\_\_

Legal description: \_\_\_\_\_  
(from your rates notice)

Valuation number: \_\_\_\_\_  
(from your rates notice)

**Name and address of appointed agent if applicable:**

\_\_\_\_\_

Contact Details:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**The application must include the following information:**

A copy of a Certificate of Title **no more** than six months old for all application sites. If you do not have a Certificate of Title one can be purchased from Council offices.

A site plan: Please include location, measurements, and depth of all earthworks to be undertaken and all buildings and utilities proposed including effluent disposal. Earthworks include levelling the ground, vehicle crossing and all trenching required for utilities and any proposed landscaping such as the planting or removing of trees from the ground, fencing or retaining walls. This can be hand drawn so long as all the relevant measurements are shown.

**CONTINUED**

## **Consultation required**

You must consult with the following parties:

### **Te Rūnanga o Kaikōura (TROK)**

Please include a Cultural Impact Assessment (CIA).

To contact Te Rūnanga o Kaikōura phone Takahanga Marae on (03) 319 6523 or;  
email: [takahanga.office@ngaitahu.iwi.nz](mailto:takahanga.office@ngaitahu.iwi.nz).

The applicant agrees to undertake cultural monitoring and any additional conditions recommended by TROK in relation to this application or provide written evidence from TROK that cultural monitoring is not required.

If Te Rūnanga o Kaikōura does not agree that cultural monitoring or other conditions may adequately mitigate this proposal, you may not use this form for your application. Please contact a Planning Officer on (03) 319 5026 ext 218 for further information.

### **Heritage New Zealand**

Please include a copy of an archaeological authority **or** provide written confirmation form Heritage NZ that an authority is not required.

To contact Heritage New Zealand phone (03) 365 2897 or;  
email: [archaeologistcw@heritage.org.nz](mailto:archaeologistcw@heritage.org.nz).

To download an application form for an archaeological authority go to [www.heritage.org.nz](http://www.heritage.org.nz).

If you refuse to apply for or are denied an archaeological authority, you may not use this form for your application. Please contact a Planning Officer on (03) 319 5026 ext 218 for further information.

If you have questions about any of the above requirements or this process please contact a Council planning officer on (03) 319 5026 ext 218.

### **Fees**

**I enclose the base fee \$360.00. I understand that I will be invoiced for any actual additional costs relating to this application.**

**NOTE:** The applicant and his/her agent are liable for all fees and charges relating to this application. In the event of non- payment the applicant and/or the agent will be liable for all legal and other costs of recovery.

***Where this application is completed and signed by an agent, all communication regarding the application will be with the agent.***

\_\_\_\_\_ Date: \_\_\_\_\_  
**SIGNATURE OF APPLICANT (OR APPOINTED AGENT)**