

Permit No:

**KAIKOURA DISTRICT COUNCIL**  
**Application for Permit to Erect a Sign.**



Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Address for Service: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

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Location of Sign/s: \_\_\_\_\_

Name and Address of  
Owner of Property on Which  
Sign is to be erected: \_\_\_\_\_

Legal Description: \_\_\_\_\_ Valuation Number: \_\_\_\_\_

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**Please note:** Information on appropriate sizes and types of signs for each zone may be found in the Kaikoura District Signs By-Law and the District Plan which can be found on [www.kaikoura.govt.nz](http://www.kaikoura.govt.nz) or at the Kaikoura District Plan or District Library. It is best to wait until you receive your permit for signage to begin construction of the sign.

**Please note:** All signs 2m or greater in height will also require building consent.

**Information to Be Supplied:**

- A drawing of the sign, to scale, showing its shape, dimensions (height, width, height above ground), contents, lettering height, colour, material and lighting. (include type of lantern/wattage)
- A site plan (to scale) showing the position of the sign in relation to:
  - Boundaries of the site
  - Buildings on site (include dimensions of building face where sign will be placed)
  - Position of the sign on building if applicable
  - Distance to other signs on site
  - If under verandah signs, show the distance to other nearest under verandah signs, whether on the same site or not.
- Written approval for the sign from the New Zealand Transport Agency, if the sign is to be visible from the state highway and you are located in a 51 kph or over speed zone.

- I enclose the required application fee of \$160 (incl. GST) for each proposed sign.

No of signs	GST Incl	Total
	\$160.00	\$
	<b>Total Payable</b>	<b>\$</b>

\_\_\_\_\_ Date: \_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_ Date: \_\_\_\_\_  
*Signature of Property Owner (if different from above)*

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