

**MINUTES OF AN EXTRAORDINARY MEETING OF KAIKOURA DISTRICT COUNCIL  
HELD ON WEDNESDAY 21 APRIL 2021, 9.00AM, IN THE TOTARA ROOM, COUNCIL  
CHAMBERS, 96 WEST END, KAIKOURA**

**PRESENT:** Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor N Pablecheque, Councillor L Bond, Councillor V Gulleford, Councillor T Blunt, Councillor D Millton, Councillor R Roche

**IN ATTENDANCE:** W Doughty (CEO), M Dickson (Senior Manager Corporate Services), S Poulsen (Finance Manager), C Kaa (Management Accountant), B Makin (minutes)

**1. KARAKIA**

**2. APOLOGIES**

Late apologies were received for Cr T Blunt.

**3. DECLARATIONS OF INTEREST Nil**

**4. MATTERS FOR URGENT BUSINESS Nil**

**5. MATTERS FOR DECISION**

Cr T Blunt entered the meeting at 9.02am.

**5.1 Adoption of the Long Term Plan 2021-2031 Consultation Documentation and supporting information for provision to Audit New Zealand**

W Doughty explained that the dates for public consultation and submission hearing dates are dependent on the timing of Audit New Zealand's (NZ) review. He clarified that any recommendations made by Audit NZ to the documentation will be brought back to Council in late May/ early June 2021 when the full draft LTP will be approved for public consultation. Council staff have been in close liaison with Audit NZ and signaled to them earlier this year that they would be unable to complete the Long Term Plan 2021-2031 in time for adoption by 30 June 2021. Several other Councils have recently advised they will not make the statutory deadline.

Cr D Millton asked for clarification on the borrowing situation for the roading subsidy and Glen Alton Bridge. It was noted that the proposed additional road resealing work over the next six years will receive a subsidy from Waka Kotahi NZ Transport Agency (previously called NZTA) of 51% and Council would loan fund the remaining local share (49%) for the capital works. Confirmation of our proposed roading programme by Waka Kotahi (NZTA) is expected by the end of April. The Council would also loan fund the local share (5% or approximately \$600,000) for the replacement bridge construction in the Waiau Toa when it goes ahead.

**RESOLUTION**

*That the Council:*

- (1) Adopts the Long Term Plan 2021-2031 Consultation Document for provision to Audit New Zealand as presented in attachment 1*

- (2) *Adopts the following documents as supporting information for the Long Term Plan 2021-2031 Consultation Document for provision to Audit New Zealand:*
- (a) *Draft Financial Strategy presented in attachment 2*
  - (b) *Draft Revenue and Financing Policy presented in attachment 3*
  - (c) *Draft Liability Management Policy presented in attachment 4*
  - (d) *Draft Investment Policy presented in attachment 5*
  - (e) *Draft Development Contributions Policy presented in attachment 6*
  - (f) *Draft Rates Remissions and Postponement Policy presented in attachment 7*
  - (g) *Draft Accounting Policy presented in attachment 8*
  - (h) *Draft Forecasting Assumptions presented in attachment 9*
- (3) *Notes that the following documents have been adopted previously as supporting information to the Long Term Plan 2021-2031 Consultation Document:*
- (a) *Infrastructure Strategy 2021-2051*
- (4) *Notes that for completeness the current Significance and Engagement Policy will be presented to Audit New Zealand as part of the supporting information.*
- (5) *Notes that following the outcome of the audit of the Long Term Plan 2021-2031 Consultation Document and supporting information Council approval will be sought on the final documents to be released for public consultation in late May/ early June 2021.*
- (6) *Delegates to the Council's Chief Executive the authority and responsibility for agreeing minor editorial changes to the Consultation Document and supporting information prior to the post audit documents being presented for Council approval for public consultation. A summary of any significant changes will be provided to Council, as well as a copy of the audit report.*

Moved: Cr N Pablecheque  
Seconded: Deputy Mayor J Howden

**CARRIED UNANIMOUSLY**

There being no further business, the meeting closed at 9.16 am.

CONFIRMED  Chairperson

27/7/21 Date