

**MINUTES OF THE KAIKŌURA DISTRICT COUNCIL MEETING HELD ON
WEDNESDAY 25 MAY 2022, 9.02AM, AT TOTARA, COUNCIL CHAMBERS, 96 WEST
END, KAIKOURA**

PRESENT: Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor N Pablecheque, Councillor L Bond, Councillor R Roche, Councillor V Gulleford, Councillor D Millton, Councillor T Blunt

IN ATTENDANCE: W Doughty (Chief Executive), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), C Kaa (Management Accountant), S Murphy (Works & Services Manager), Gayle McMillan (Administrative Assistant).

1. KARAKIA

2. APOLOGIES

Apologies were received from Councillor D Millton

Moved: Cr V Gulleford

Seconded: Cr L Bond

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST

Nil.

4. PUBLIC FORUM

R Hogan

R Hogan spoke regarding the recent comments from the Mayor in the Kaikōura Star regarding mask use. He supported the comments but noted that under the orange setting mask wearing is still mandatory in some places.

5. FORMAL DEPUTATIONS

Nil.

6. WORKS AND SERVICES COMMITTEE MEETING

The meeting adjourned to the Works and Services Committee meeting at 9.17 am.

The meeting reconvened at 9.37 am.

7. MINUTES TO BE CONFIRMED

7.1 Council meeting minutes dated 27 April 2022

RESOLUTION

THAT Council:

- *Confirms as a true and correct record, the circulated minutes of a Council Meeting held on 27 April 2022*

Moved: Cr R Roche

Seconded: Cr V Gulleford

CARRIED UNANIMOUSLY

8. MATTERS ARISING AND ACTIONS

The Matters Arising and Action list was reviewed and noted by Council:

- 3 Waters Reform – This is ongoing
- Quarterly progress reporting – These are on the current agenda
- Bike Link Crossing – Still awaiting a decision from KiwiRail.

9. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS

Nil.

10. MATTERS FOR DECISION

10.1 Draft Trade Waste Bylaw for Consultation

It was noted that there is an error on *Page 23 – 1.3.1d – should read: Correct storage of materials to protect Council's wastewater and stormwater systems.*

Some further feedback on the draft had been received which was noted by D Clibbery. The CEO advised that there is a Duty of Care going forward to manage these issues appropriately irrespective of the proposed three waters reforms. The Bylaw will provide a tool to help ensure current standards and regulations are met.

RESOLUTION

- That the report be received, and;*
- That public consultation, in accordance with the Special Consultative Process of the Local Government Act 2002, be conducted in respect of a proposal (further described in the attached Statement of Proposal) that a new bylaw – the Trade Waste Bylaw 2022– be made.*
- That the Effluent Disposal Fee applicable to septic tank and/or portaloos emptying or discharge of similar tankered waste to the sewerage ponds is increased to \$40 (GST inclusive) per cubic metre of waste, effective from 1 July 2022.*

Moved: Deputy Mayor J Howden

Seconded: Cr T Blunt

CARRIED UNANIMOUSLY

10.2 KET Statement of Intent

The Statement of Intent is required to be adopted for financial year 2022/23. It was noted that the Trust has had limited activities over the last few years other than its role with IWK and the Kaikōura Plains Recovery Project.

RESOLUTION

That Council:

Receives and adopts the Statement of Intent for Kaikōura Enhancement Trust 2022/2023, subject to any amendments or issues identified.

Moved: Mayor C Mackle
Seconded: Cr L Bond

CARRIED UNANIMOUSLY

10.3 IWK Statement of Intent

The Statement of Intent is required to be adopted for financial year 2022/23. One specific amendment was highlighted in the draft on Page 84 which reads “The Board and the Company will collaborate with the Shareholder and KDC in relation to the Government’s proposed three waters reforms -including information requirements and plans and actions leading up to and post the proposed implementation date of 1 July 2024”.

A discussion was held around the IWK objective regarding education in the community. It was noted that it would be good for elected members to see what has been achieved in this space in the six-monthly report from IWK to Council.

Cr N Pablecheque declares an interest with being a member of the IWK Board.

RESOLUTION

That Council:

Receives and adopts the Statement of Intent for Innovative Waste Kaikōura 2022/2023, subject to any amendments or issues identified at the meeting.

Moved: Deputy Mayor J Howden
Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

10.4 Adoption of Annual Report 2020/2021

Elected members noted the considerable delay with Audit NZ in providing the audit opinion which was only received on the morning of the meeting. The CEO highlighted that there is a national problem. Elected members requested that the CEO raises these concerns at both a local and regional level. Elected members acknowledged the efforts of the Finance team. S Poulsen tabled a revised report with minor amendments that had been made since the report was included in the agenda back. She also tabled the audit opinion received. It was also noted that aside from the issue of the audit, the annual report shows the considerable achievements made during that financial year.

RESOLUTION

That the Council:

*Receives this report
Adopts the Annual Report for the financial year ended 30 June 2021.*

Moved: Mayor C Mackle

Seconded: Cr T Blunt

CARRIED UNANIMOUSLY

11. MATTERS FOR INFORMATION

11.1 Mayoral Verbal Update

Mayor 's Taskforce for Jobs funding for next financial year is still to be determined. This is a positive initiative for the community and has achieved good results. The Mayor expressed that in terms of return on investment across the country, the MTFJ programme has been incredibly successful for rural communities.

11.2 CEO Monthly Report

It was noted that the proposal submitted to Kainga ora for the Infrastructure Acceleration Fund (IAF) (a joint initiative with Kaikōura District Council and a private developer) has been shortlisted for negotiation, with the possibility of fast tracking Ministerial approval.

The Dark Skies initiative is gaining real momentum. It is establishing a Trust and has appointed a Project Coordinator. The Trust will continue to work with both KDC and Waka Kotahi as their application for accreditation progresses.

RESOLUTION

That Council receives this report.

Moved: Cr R Roche

Seconded: Cr T Blunt

CARRIED UNANIMOUSLY

11.3 Resident's Satisfaction Survey Results

The survey was considered a very positive result especially given the current climate. It was noted that the vaccine pass requirement potentially had a minor impact on the overall library rating. The survey continues to show satisfaction in all areas much higher than the national average. It was noted that the results of the survey also help to reinforce that the priorities identified in the LTP are correct in terms of areas for attention and focus. Elected members wished to thank all the community members that took the time to complete the survey and provide feedback.

RESOLUTION

That the Council:

Receives the 2021/22 Satisfaction and Wellbeing Survey report.

Moved: Mayor C Mackle

Seconded: Cr L Bond

CARRIED UNANIMOUSLY

11.4 Annual Plan Update Report

It was noted that the annual plan was on track for adoption at the end of June 2022. It is anticipated that the overall rates increase will be between 4.3% and 4.9% for this year (4.04% was signaled in the LTP) with a reference made to pages 301 and 302 of the agenda. Council officers have worked hard to ensure overall rates increases stay close to those signaled in the LTP, despite significant inflation experienced across the country. Information will continue to be provided to the community. There is a full-page advert in the Kaikōura Star today referencing the recent varying effects on property values from Quotable Value.

RESOLUTION

It is recommended that the Council receives this report for information.

Moved: Mayor C Mackle

Seconded: Cr L Bond

CARRIED UNANIMOUSLY

11.5 Community Services Update Report and Verbal Update from Sean Madden

Elected members wanted to acknowledge Jo York's work and commitment to both Kaikōura District Council and the community. It was noted how the Violence Free funding is obtained through MSD and the Government with the contract receiving funding for a further 2 years. It was also noted that we were successful with \$30,000 funding from the Library Partnerships fund for continuing some of the great work next year.

S Madden advised that the Mayor's Taskforce for Jobs is progressing well. The focus is on youth into work including apprenticeships. There will be a Careers Day held at the high school on the 20 June 2022.

RESOLUTION

That Council receives this report

Moved: Mayor C Mackle

Seconded: Cr R Roche

CARRIED UNANIMOUSLY

11.6 Planning Update Report

It was noted that a new graduate planner is starting in June replacing a long-term vacancy in the team.

RESOLUTION

That Council receives this report.

Moved: Mayor C Mackle

Seconded: Cr V Gulleford

CARRIED UNANIMOUSLY

11.7 Building and Regulatory Update Report

It was noted that the building control team is incredibly stretched with resources at present but is still achieving statutory timeframes. C Pablecheque acknowledged the hard work of Mark Mitchell and his team.

RESOLUTION

That Council receives this report.

Moved: Cr N Pablecheque

Seconded: Cr V Gulleford

CARRIED UNANIMOUSLY

11.8 Wakatu Quay and South Bay Quarterly Progress Report

RESOLUTION

THAT the Council receives this report.

Moved: Mayor C Mackle

Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

The meeting adjourned for lunch at 12.00 pm.

The meeting reconvened at 12.46 pm.

11.9 Destination Kaikoura Quarterly Update Report

It was noted an error on the opening hours for the I-Site. The opening hours should read Wednesday to Sunday open 10am to 4pm.

RESOLUTION

THAT the Council receives this report.

Moved: Mayor C Mackle

Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

11.10 Kaikoura Cycling Club Quarterly Update Report

RESOLUTION

THAT the Council receives this report.

Moved: Mayor C Mackle

Seconded: Cr N Pablecheque

CARRIED UNANIMOUSLY

11.11 Mayfair Arts and Culture Centre Quarterly Update Report

RESOLUTION

THAT the Council receives this report.

Moved: Mayor C Mackle
Seconded: Cr N Pablecheque

CARRIED UNANIMOUSLY

11.12 Sports Tasman Quarterly Update Report

RESOLUTION

THAT the Council receives this report.

Moved: Mayor C Mackle
Seconded: Cr L Bond

CARRIED UNANIMOUSLY

13. CLOSE MEETING

There being no further business, the meeting was declared closed at 13.05 pm.

CONFIRMED _____ Chairperson
_____ Date

UNCONFIRMED MINUTES

COUNCIL ACTIONS AS AT 25 MAY 2022
OPEN ACTION ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Quarterly progress reporting due from The Kaikōura Cycle Club, The Mayfair, Te Korowai, Destination Kaikōura and Sports Tasman	-	31 Aug 22	Raised at LTP deliberations. Organisations have been informed of the dates.
2	Bike Link Crossing (Mill Road Railway)	D Clibbery	-----	Application submitted. Waiting on decision from Kiwirail.
3	Education from IWK	W Doughty	-----	Check with Jackie at IWK in relation to progress on Education and ensure progress is reported in the six-month update.
4	Audit NZ concerns to be raised at a local and regional level	W Doughty	31 Aug 22	

UNCONFIRMED MINUTES