

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 29 JUNE 2022 AT 9.03 AM AT TOTARA, COUNCIL CHAMBERS, 96
WEST END, KAIKOURA**

PRESENT: Councillor D Millton (Chair), Mayor C Mackle, Deputy Mayor J Howden, Councillor L Bond, Councillor N Pablecheque, Councillor V Gulleford, Councillor T Blunt, Councillor R Roche

IN ATTENDANCE: W Doughty (Chief Executive), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations)

1. APOLOGIES

Late apologies were received from Cr T Blunt

Moved: Deputy Mayor J Howden

Seconded: Cr R Roche

CARRIED UNANIMOUSLY

1. DECLARATIONS OF INTEREST Nil.

2. CONFIRMATION OF MINUTES

Cr T Blunt joined the meeting at 9.04 am

RESOLUTION

THAT the Committee:

Confirms as a true and correct record, the circulated minutes of a committee meeting held on 25 May 2022

Moved: Mayor C Mackle

Seconded: Cr R Roche

CARRIED UNANIMOUSLY

3. MATTERS ARISING AND ACTIONS

The Matters Arising and Action list was reviewed by the Committee.

- Beach Road Footpath – The footpath repairs on the section up to Hawthorn Road have commenced. A working group will be set up to deliver the footpath programme for the next financial year.

4. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS Nil

5. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT

The upgrade to the East Coast water scheme has been completed and is fully operational. No issues have been raised. Positive comments on the reduced rates for the village scheme were passed on by Cr D Millton from the community. The Fernleigh water scheme has also been upgraded in terms of treatment and will be fully operational in the next week or so. It is hoped boiled water notices will be able to be removed from both schemes as a result.

Waste will be transported to Kate Valley within the next couple of weeks and continue to be charged at \$350 a ton. Any surplus from the existing arrangements will be initially used to repay the capital investment in the waste Transfer Station. Refuse costs would then be reviewed. It was noted that fifteen-hundred ton of waste is predicted to be transported per year. The rates given to the Council by Kate Valley are on par with other Councils who are shareholders.

A lot of work has gone into improving the RAMM database in relation to road maintenance. This helps inform the maintenance programme.

It was raised that the potholes outside of the Continental Seafoods (that were recently patched) need repair. Council staff would raise this with Waka Kotahi. A discussion was held around trucks parking along the pavement of State Highway 1 and causing damage. This will also be raised but it was noted that Beach Road was no longer a priority for Waka Kotahi in terms of capital upgrades. That opportunity passed with the bypass.

Kaikōura Property Maintenance commences the Parks & Reserves contract from Thursday. The Council wished the new contractor well and acknowledged the team at Delta for their contribution and delivery of the service.

RESOLUTION

That Council receives this report.

Moved: Cr D Millton

Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.20 am.

CONFIRMED _____ Chairperson

_____ Date

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 1 JULY 2022
OPEN ACTION ITEMS**

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Beach Rd footpath sealing (shared footpath not going ahead)	S Murphy	30 June 22	To be completed by Downers by 31 st July 2022
2	Spraying of weeds on Churchill Street	S Murphy	31 Aug 22	Downers advised under action
3	Pidgeon droppings under the rail bridge on the State Highway	S Murphy	31 Aug 22	Downers advised under action
4	Kerb and channel clearance - main street in town	S Murphy	31 Aug 22	Downers advised under action
5	Acknowledgement to Delta staff for their contributions	W Doughty	27 Jul 22	Completed.