

**MINUTES OF THE INAUGURAL MEETING OF THE KAIKŌURA DISTRICT COUNCIL
MEETING HELD ON WEDNESDAY 26 OCTOBER 2022, 4.00PM, AT TOTARA,
COUNCIL CHAMBERS, 96 WEST END, KAIKOURA**

ATTENDEES: Craig Mackle (Mayor-Elect), Julie Howden, Tony Blunt, Kevin Heays, John Diver, Lisa Bond, Robby Roche, Vicki Gulleford

IN ATTENDANCE: W Doughty (Chief Executive Officer), B Makin (Executive Officer)

The Chief Executive Officer chaired the initial proceedings of the meeting.

1. KARAKIA

2. WELCOME

The Chief Executive welcomed the meeting attendees.

3. DECLARATIONS OF RESULTS

The Chief Executive read the declaration of results of the election.

4. MAYORAL DECLARATION

The Mayor attested the following declaration:

"I, Craig Mackle declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Kaikōura District, the powers, authorities, and duties vested in, or imposed upon, me as Mayor, of the Kaikōura District Council, by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, and any other Act."

Signed in the presence of W Doughty, the Chief Executive Officer."

The Chief Executive Officer vacated the Chair and Mayor Craig Mackle assumed the Chair.

5. OPENING REMARKS AND WELCOME BY THE MAYOR

Mayor C Mackle welcomed the elected Councillors and called them up for their declarations.

6. COUNCILLOR DECLARATIONS

Each member attested the following declaration:

"I, (name) declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Kaikōura District, the powers, authorities, and duties vested in, or imposed upon, me as Mayor, of the Kaikōura District Council, by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, and any other Act."

Signed in the presence of W Doughty, the Chief Executive Officer.

7. REPORT OF THE CHIEF EXECUTIVE – LAWS AFFECTING ELECTED MEMBERS

The Chief Executive Officer advised there was specific legislation which must be drawn to member's attention at the Inaugural meeting and gave a brief explanation of the major acts that governed the conduct of elected members. A report with a brief overview of the Acts covered was tabled to the meeting.

Not included in the report and noted by the Chief Executive Officer, was the that the Epidemic Preparedness (COVID-19) Notice 2020 had expired on 20th October 2022. This means a number of temporary amendments to legislation will cease to apply from this date. The temporary measures of most relevance to councils are:

- Allowed a new Councillor's declaration to be made remotely
- Created a right for elected members to attend council meetings using remote technology, and for this to count towards quorum
- Allowed council meeting agenda and reports to be online only
- Suspended the entitlement for the public to physically inspect copies of council meeting minutes
- Suspended the entitlement for the public to physically attend council meetings
- Allowed council chief executives to delay starting by-election processes if necessary for public health and safety reasons during COVID-19.

An error was noted on page 14 of the Agenda where the 'Privacy Act 1993' should be 'Privacy Act 2020'.

RESOLUTION

THAT the:

- a) Council receives this report.*
- b) Council instructs the Chief Executive Officer to establish a register of members interests in accordance to the provisions of the Local Authorities (Members' Interests) Act 1968.*
- c) Council delegates the responsibility for maintaining the Register of Members' Interests to the Senior Manager Corporate Services.*
- d) All Elected Members disclose to Council for entry into the Register of Members' Interests any pecuniary interests the Members or their spouse/partner may have in relation to their dealings with the Kaikōura District Council and update their disclosures annually, or as required.*

Moved: Cr T Blunt

Seconded: Cr R Roche

CARRIED UNANIMOUSLY

8. APPOINTMENT OF DEPUTY MAYOR

Mayor C Mackle hereby resolves that Julie Howden be declared as the Deputy Mayor of the Kaikōura District Council.

9. FIRST MEETING OF COUNCIL

RESOLUTION

That the first meeting of the Council be held on Wednesday 30 November 2022 at 9.00am. The Council notes that ordinary meetings will be held on the last Wednesday of each month.

Moved: Cr R Roche

Seconded: Cr L Bond

CARRIED UNANIMOUSLY

10. CLOSED OF MEETING

There being no further business, the meeting was declared closed at 4.33pm

CONFIRMED _____ Chairperson

_____ Date