

**MINUTES OF THE EXTRAORDINARY KAIKŌURA DISTRICT COUNCIL MEETING HELD
ON TUESDAY 15 NOVEMBER 2022, 4.00PM, AT TOTARA, COUNCIL CHAMBERS, 96
WEST END, KAIKOURA**

PRESENT: Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor L Bond,
Councillor V Gulleford, Councillor J Diver, Councillor R Roche

IN ATTENDANCE: W Doughty (Chief Executive), Becky Makin (Executive Officer)

1. KARAKIA

2. APOLOGIES

Apologies were received from Councillor T Blunt and Councillor K Heays.

Late apologies were received from Councillor R Roche.

Moved: Deputy Mayor J Howden

Seconded: Councillor L Bond

CARRIED UNANIMOUSLY

Councillor R Roche joined the meeting at 4.01pm.

3. DECLARATIONS OF INTEREST

Nil

4. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS

Nil

5. MATTERS FOR DECISION

5.1 Council Committees and Appointments 2022

The Chief Executive noted that it is intended that the Finance, Audit & Risk Committee, Works & Services Committee and the Community Services Community have their first meetings in early 2023. A Works & Services report and a Finance report will be included in the agenda for the Council Meeting scheduled for 30th November 2022.

The Delegations Manual includes recommendations for the committees. By Council approving the Delegations Manual, the recommendations included within would also be approved.

RESOLUTION

THAT the Council:

- a) Receives this report;*
- b) Council acknowledges that His Worship the Mayor has exercised his powers under section 41A(3)(b) and (c) of the Local Government Act 2002 to establish committees of Council and appoint committee chairpersons and members as set out in the Delegations Manual; and*
- c) Council approves the updated delegations manual 2022-2025.*

Moved: Mayor C Mackle

Seconded: Councillor L Bond

CARRIED UNANIMOUSLY

5.2 Remuneration for Councillors – Post 2022 LGE

The Chief Executive noted that the back payment to Councillors would be processed in the first payroll of the New Year in 2023 as the payroll before Christmas would have been closed off before the determination is gazetted by the Remuneration Authority.

RESOLUTION

THAT the Council:

- a) Receives this report
- b) Approves the distribution of the remuneration pool as set out in the following table for submission to the Remuneration Authority
- c) Notes that the remuneration adjustments will only be made once the determination has been gazetted on Thursday 22 December 2022, and the remuneration will be backdated effective from the day after this resolution.

Proposed position	Number of persons per position	Proposed ratio to Councillor base remuneration	Proposed annual total remuneration per Councillor
<i>Deputy Mayor: Councillor Julie Howden Role: To undertake the Mayor's role and responsibilities when the Mayor is not available.</i>	1	1.50	\$40,889
<i>Councillor (with no additional responsibilities)</i>	6		\$27,200

Moved: Councillor V Gulleford

Seconded: Councillor R Roche

CARRIED UNANIMOUSLY

6. CLOSED OF MEETING

There being no further business, the meeting was declared closed at 4.07pm.

Moved: Mayor C Mackle

Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

CONFIRMED _____ Chairperson

_____ Date