

Permit
No:

KAIKOURA DISTRICT COUNCIL
Application for Permit to Erect a Sign



Name of Applicant: _____

Address of Applicant: _____

Address for Services _____

Phone: _____ Fax _____

Location of Sign/s: _____

Name and Address of
Owner of Property on Which
Sign is to be erected: _____

Legal Description _____ Valuation Number: _____

Please Note: Information on appropriate sizes and types of signs for each zone may be found in the Kaikoura District Signs By-Law and the District Plan which can be found on www.kaikoura.govt.nz or at the Kaikoura District Plan or District Library. It is best to wait until you receive your permit for signage before beginning construction of the sign;

Please note: All signs exceeding 6m² and/or 3m in height will also require building consent unless the sign has been designed by a chartered professional engineer.

Information to Be Supplied:

- A drawing of the sign, to scale, showing its shape, dimensions (height, width, height above ground), contents, lettering height, colour, material and lighting. (include type of lantern/wattage).
- A site plan (to scale) showing the position of the sign in relation to:
 - Boundaries of the site
 - Buildings on site (include dimensions of building face where sign will be placed).
 - Position of the sign on building if applicable
 - Distance to other signs on site
 - If under verandah signs, show the distance to other nearest under verandah signs, whether on the same site or not
- Written approval for the sign from the New Zealand Transport Agency, if the sign is to be visible from the State Highway and you are located in a 51kph or over speed zone.

- I enclose the required application fee of \$160 (incl. GST) for each proposed sign.

No of Signs	GST Incl.	Total
	\$160.00	\$
	Total Payable	\$

Signature of Applicant _____ Date _____

Signature of Property Owner _____ Date _____
(if different from above)