

Application for a discretionary exemption from building consent for a standalone pole shed up to 200m²



Building Act 2004 – Schedule 1, exemption (2)

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1. About this form

- Please check that the forms you are using are current at the time of application as they are subject to change without notice.
- General information can be found on our website www.kaikoura@govt.nz
- A building consent exemption under Schedule 1 (2) of the Building Act 2004 is the formal decision issued by a territorial authority confirming a building consent is not required for the intended building works.

2. Location of proposed work

Street address:

Legal description of land where building is located: (e.g. Lot No, DP)

Building name:

Location of building within site/block number:

Level/number:

Current lawfully established use:

Year building was first constructed:

3. The Owner

Name of owner: Mr, Mrs, Miss, Ms

Contact person:

Mailing address:

Phone numbers:

Email address:

The following evidence of ownership is attached:

- Certificate of title Lease agreement Sale & purchase Council to supply for a fee of \$25.00 Other document

4. The Agent (only required if application is being made on behalf of the owner)

Business Name

Contact person:

Mailing address:

Phone numbers:

Email address:

Relationship to owner: (state details of the authorisation from the owner to make the application on the owner's behalf)

First point of contact for communication with the council:

All related invoices are to be charged to:

5. Project Details

Provide a description of the work to be considered

Construction of a standalone pole shed in a rural zone

All criteria below are required for this exemption to be considered

- The design has been carried out or reviewed by a chartered professional engineer
- The design is for a single storey pole shed
- The design is for a pole shed with a net floor area of no more than 200m²
- The design is for an importance 1 level building only
- The design is for a wind speed of extra high (55m/s)
- The shed will not be closer than the measure of its own height to any residential building, public road, railway, or legal boundary.

Change of use

Owners must not convert a pole shed or hay barn to another type of use, particularly those involving public access (such as farm shops or wine tasting facilities) unless the owner notifies the council on the proposed change of use as required by section 114 of the Building Act 2004.

Stormwater

You need to consider the Building Code requirements regarding the disposal of stormwater from the roof of your building. You may need to seek professional guidance and seek approval from your council. All new drains must be laid by an authorised drainlayer.

District Planning

A Project Information Memorandum will be undertaken as part of this Exemption to ensure your proposed building work does not have any district planning implications, taking consideration of maximum site coverage, yard or setback requirements, daylight access planes or permitted activities. A resource consent may be required, and it is important that this is obtained before starting any building work. Note: The district plan requires a 10-meter setback from a public road.

Estimated value of work:

6. Exemption Details

All fields in this section must be completed (or separate quality assurance documents covering all aspects provided with the application) otherwise your application will not be accepted.

This should consider the complexity of the work, the risks and consequences of it not complying, and any quality assurance that can be offered.

Detailed description of work: (describe the proposed work in detail, e.g. Three bay pole shed with open side, one bay enclosed)

Grounds for exemption

The completed work is likely to comply with the building code if it is carried out in accordance with your proposal

Means of compliance

Specify the standards, acceptable solutions

B1, B2

Design responsibilities

- Chartered professional engineers' details

Engineers name -

CPEng number -

Area of Practice -

Construction responsibilities

- Licensed building practitioners' details

Builders name -

LBP number -

Area of Practice -

Company supplying design / materials

7. Supporting Documents

Include all relevant drawings (plan, elevations, typical sections), supporting documents, specifications, photos, and critical member sizes and critical construction details, if any.

If an engineer is involved, provide the engineer's calculations and sketches, including a producer statement – design.

- Site plan showing the location of the proposed building
- Structural drawings for the proposed building

8. Declaration

[To be completed and signed by applicant or agent]

I/we understand that the fee will be paid before the decision is released. The fee is payable whether the application is approved or declined. If the application is not accepted for processing an administration fee may still be charged.

Where an invoiced amount has not been paid by the stated due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, and recover costs incurred in pursuing recovery of the dept.

All of the above information is, to the best of my knowledge, true and correct. I understand that all plans, documentation and reports submitted as part of an application are required to be kept available for public record, therefore the public (including business organisations and other units of the council) may view this application, once submitted.

I/we understand that no work covered by this application is to commence until the building consent exemption decision is approved.

Print name:

Date:

Owner or
agent
signature:

PRIVACY INFORMATION: If you would like to request access to, or correction of, your details, please contact the council

9. Information

GENERAL INFORMATION:

For general information please phone (03) 319 5026 or email building@kaikoura.govt.nz

SUBMIT AN APPLICATION USING ONE OF THE FOLLOWIING METHODS:

- Email application to: building@kaikoura.govt.nz
- Post (additional costs apply) your application to: Kaikoura District Council, PO BOX 6, Kaikoura 7340
- Hand delivered (additional costs apply) to Civic Office, Level 2, 96 West End, Kaikoura 7340

All applications will be checked for completeness prior to acceptance. Please ensure that you have complied your documents carefully to avoid delays in accepting your application. If your application is incomplete it will not be accepted.