

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 27 APRIL 2022, 9.11AM AT TOTARA, COUNCIL CHAMBERS, 96
WEST END, KAIKOURA**

PRESENT: Councillor D Millton (Chair), Mayor C Mackle, Deputy Mayor J Howden, Councillor L Bond, Councillor N Pablecheque, Councillor V Gulleford, Councillor T Blunt, Councillor R Roche

IN ATTENDANCE: W Doughty (Chief Executive), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), S Murphy (Works and Services Manager), B Makin (Executive Officer), G McMillan (Administration Assistant)

1. **APOLOGIES** Nil
2. **DECLARATIONS OF INTEREST** Nil
3. **CONFIRMATION OF MINUTES**

RESOLUTION

THAT the Committee:

Confirms as a true and correct record, the circulated minutes of a committee meeting held on 31 March 2022.

Moved: Mayor C Mackle
Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

4. **MATTERS ARISING AND ACTIONS**
The Matters Arising and Action list was reviewed by the Committee.

- Beach Road Footpath Sealing – This has been discussed with the roading contractor and will be completed by the end of June 2022.
- Spraying of weeds – This is to be undertaken the week of the 25 April 2022.

5. **MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS** Nil

6. **WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT**
S Murphy advised that the East Coast three waters scheme is progressing well.

The vegetation control on the Clarence Valley Road is scheduled to be completed by Downer. A new pump has been installed on Hawthorne Road and is working well.

RESOLUTION

THAT Council receives the report.

Moved: Cr D Millton

Seconded: Cr V Gulleford

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.16 am.

CONFIRMED _____ Chairperson

_____ Date

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 18 MAY 2022
OPEN ACTION ITEMS**

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Beach Rd footpath sealing (shared footpath not going ahead)	S Murphy	31 Dec 21	To be completed by Downers by 30 June 2022

CLOSED ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
	Spraying of weeds on walkway from Scarborough Street to South Bay	S Murphy	Ongoing	Completed