

**MINUTES OF THE EXTRAORDINARY MEETING OF THE KAIKOURA
DISTRICT COUNCIL HELD AT 9.02AM ON WEDNESDAY 13 DECEMBER
2017 AT COUNCIL CHAMBERS, KAIKOURA CIVIC BUILDING, 96 WEST
END, KAIKOURA.**

PRESENT: Mayor W Gray (Chair), Councillors L Bond, T Blunt, C Harnett, J Howden, D Millton, N Pablecheque.

IN ATTENDANCE: A Oosthuizen (Chief Executive Officer), S Syme (Committee Secretary).

1. APOLOGIES: Councillor C Mackle.
Moved by Mayor Gray, seconded by Councillor Millton and resolved that apologies be accepted. Unanimous.

2. OPEN FORUM

New Service Station Beach Road / Rest Homes – C Thomas

C Thomas advised she had been surprised that work on the Beach Road site had commenced when it did and noted there had been very little community involvement in terms of an opportunity to submit on the process. There had been a lot of debate and misinformation and she requested clarity regarding the matter so she could pass it onto the community. She felt Council was inundated and was not in touch with the community. There were grievances in the community as members of the community would have preferred a community pool or complex on the site. Neighbours were upset with the constant noise and had not been consulted at any stage. The movement created from the construction equipment felt like an earthquake which was distressing for people. There needed to be more consideration of residents.

C Thomas put forward that Council build a rest home. People chose to live in the town and it was their home but at the end of their years people were shipped off to somewhere else because there were no facilities in Kaikoura.

Economic Recovery Update – P Bird

P Bird noted that the proposed Beach Road deviation was only mentioned on page 13 of the agenda as part of the Economic Recovery report and was not mentioned anywhere else. The fact that deviation was not on the agenda blew her mind. She felt that the very organisation that wanted to go through her home was more truthful than the Council. It was noted there had been a fourth adjournment to a decision on the project. P Bird wished to know why she knew more about what was happening than Council. She felt Councillors needed to take the matter personally as it was their town. Four deferments on the project was not acceptable. She advised Council had a voice and she was asking for Council to use it to push for an answer. She wanted an answer so that she did not feel anxious anymore. She also requested that Council include an update on the matter at every Earthquake Recovery Committee meeting.

NZTA Deviation and Cycle Trust– Ralph Hogan

R Hogan tabled an email which he had send to New Zealand Transport Agency on the 31st of October proposing modifications to the deviation plan. It did not change the project as put forward but provided a through put which kept the project from diving the community and restricting the flow of traffic. He was unsure if M Blyleven had received the email and he wished for elected members to view the concept he had put forward.

R Hogan queried why other alternatives had not been presented at the public meeting regarding the deviation including the pros and cons for each.

R Hogan felt the Cycle Trust was great but before approving the document Council may want to answer the questions which had been included in the draft Trust Deed. He also raised concerns regarding the casting vote which provided one person arbitrarily a position of power.

The meeting adjourned at 9.45am and resumed at 1.53pm.

3. THREE YEAR PLAN

The Finance and Commercial Manager was in attendance to present this item.

The report outlined the proposed timetable for the Three Year Plan. A letter had been sent to the Minister of Local Government requesting an amendment to the legislative requirement to deliver a ten year Long Term Plan. Confirmation of an Order in Council was expected no later than March. The draft Order in Council would be open for consultation from 22 December 2017 until 5 January 2018. Work was underway as per the timetable.

Moved by Mayor Gray, seconded by Councillor Bond and resolved that Council receive the Three Year Plan report and approve the proposed timetable. Unanimous.

4. WORKS AND SERVICES (BAU)

The Asset Manager was in attendance to present this item.

There was an overlap between business as usual and rebuild work. The main thrust currently was to look after roads on the flats and tidy up a few areas prior to Christmas. The car park would be re-marked and this would align with the car parking charging regime which would be reinstated after Christmas.

Work was being undertaken to slow traffic down around Suburban School and the High School. Temporary measures were in place until the speed limit review had been approved by Council.

A contract had been let to fell the trees near the Airport which were on Council land. Agreement had not been reached with the Runanga to remove their trees.

The taxiway at the Airport would be resealed in the New Year. A collection system for landing fees had been investigated. There was a system in place which just required activation.

Moved by Mayor Gray, seconded by Councillor Howden and resolved that the Works and Services (BAU) report be received. Unanimous.

5. BUILDING CONTROL FEES

The Building and Regulatory Manager was in attendance to present this item.

Council had previously approved the implementation of online processing for Building Consents. The next component of the development was an online portal for processing consents. This would do away with hard copy plans although these could still be submitted. There were a number of benefits that came with the implication of GoShift. The cost of lodging a consent through GoShift was \$50 per consent. This cost had not yet been included in the current consent fees.

From 1 July 2017 the Accreditation Regulations had changed. This would increase the cost of IANZ auditors with Council now paying by the hour. It was proposed that a Building Consent Accreditation Levy be applied to all projects to cover accreditation costs.

Advice from Solgm had been not to increase the fees part way through the year.

Moved by Mayor Gray, seconded by Councillor Milton and resolved that Council endorse the implementation of GoShift and bear the costs until 1 July 2018 when Building Consent fees would be increased. Unanimous.

6. TRUST DEED – CYCLEWAY

A draft Trust Deed for the Marlborough Kaikoura Trail Trust was included in the agenda. The Trust Deed would also go to Marlborough District Council for approval. The objectives of the Trust included;

- Develop, promote and construct a cycling, walking and recreation trail from the Marlborough Sounds to Kaikoura
- Obtain funding for the purposes of the Trust and to enter into funding agreement with third parties.

An enquiry was made regarding whether there was a Runanga representative on the Trust. It was suggested that there needed to be people on the Trust who were passionate about what the Trust wanted to achieve. Trustees would be rotated every couple of years.

Moved by Mayor Gray, seconded by Councillor Bond and resolved that Council approve the Trust Deed and agree that Council appoint a representative to the Trust subject to finalisation of the Trust Deed with section 7.2 to be completed and the removal of the sentence in 10.3 providing for a casting vote, clarification was to be sought regarding

*whether or not there would be a Runanga representative on the Trust.
Unanimous.*

15. COUNCIL PUBLIC EXCLUDED SESSION

Moved by Mayor Gray, seconded by Councillor Howden, and resolved that the public be excluded from the following parts of the proceedings of this meeting, namely;

- a. Insurance Strategy and Claim*
- b. Joint Governance Management Committee. Unanimous.*

There being no further business the meeting closed at 4.37pm.