

**MINUTES OF AN EXTRAORDINARY MEETING OF KAIKŌURA DISTRICT COUNCIL
MEETING HELD ON WEDNESDAY 15 DECEMBER 2021, 9.30AM, AT TOTARA,
COUNCIL CHAMBERS, 96 WEST END, KAIKOURA**

PRESENT: Deputy Mayor J Howden (Chair), Councillor N Pablecheque, Councillor L Bond, Councillor R Roche, Councillor V Gulleford, Councillor D Millton,

IN ATTENDANCE: M Dickson (Acting Chief Executive Officer), D Clibbery (Senior Manager Operations), B Makin (Executive Officer)

1. KARAKIA

2. APOLOGIES

Apologies were received from Mayor C Mackle and Cr T Blunt.

Moved: Cr L Bond

Seconded: Cr D Millton

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST Nil

4. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS

Deputy Mayor J Howden raised that she would like to place an item on the Agenda regarding endorsing the decisions made by the Chief Executive as PCBU regarding the vaccination requirement for staff and the vaccine pass access for the Civic Building.

Following discussion, the Chair ruled that it would be accepted as an item of business due to the fact the vaccine pass requirements took effect that day.

It was noted that this would be discussed later in the meeting.

5. MATTERS FOR DECISION

5.1 Proposed Structures, Works and Items in Public Places Bylaw (the "Bylaw")

Drafts had been previously circulated for Councillors comments. Comments were provided by Cr N Pablecheque during the meeting. No further feedback on the Bylaw was received other than some minor changes from the Chief Executive. There was one change highlighted to the wording of section 11.2 (h) which was to classify a table and two chairs as a single item.

It was noted that following public consultation the proposed Bylaw would come back to Council.

RESOLUTION

THAT Council:

- a. Approves public consultation through the Special Consultative Procedure of the Local Government Act in respect of the proposed making of Kaikōura District Council Structures, Works and Items in Public Places Bylaw as per the draft attached copy, subject to any amendments that Council may wish to make to this draft.*
- b. Approves the attached Statement of Proposal and advertisement.*

Moved: Cr R Roche
Seconded: Cr V Gulleford

CARRIED UNANIMOUSLY

5.2 Extension of CWMS Kaikōura Zone Committee member appointments

The purpose of the recommendation is to align the members' terms with the revised timings sought by the CWMS Kaikōura Zone Committee and already approved by Environment Canterbury.

RESOLUTION

That the Council:

- 1. Notes the CWMS Zone Committee Refresh cycle has been adjusted to April – July 2022 from the previous cycle of September – November 2021, and that this results in 3 current Kaikōura Zone Committee member appointments concluding seven months before the new refresh cycle*
- 2. Notes that an extension for these Zone Committee member appointments is being sought to ensure the Kaikōura Zone Committee can continue to function with full membership ahead of the next Refresh cycle*
- 3. Approves the extension of the appointment of the CWMS Kaikōura Zone Committee members listed below 3.1 – 3.3 to 31 August 2022:*
 - 3.1 Nicky McArthur*
 - 3.2 Teri Sonal*
 - 3.3 Gina Solomon*
- 4. Notes that approval for the extension of the appointment of these CWMS Zone Committee members is required from Kaikōura District Council and was approved by Environment Canterbury on Thursday 25 November 2021.*

Moved: Deputy Mayor J Howden
Seconded: Cr L Bond

CARRIED UNANIMOUSLY

5.3 Annual Plan 2022/2023

Council staff highlighted the reasons set out in the report to the Council on page 31 of the Agenda. Deputy Mayor J Howden endorses the recommendation as Chair of the Finance, Audit and Risk Committee, and noted that the independent member of Finance, Audit and Risk had been involved and was fully supportive. She also advised that Audit New Zealand were comfortable with this approach. It was noted that the community would still be kept informed of the process and further the Council would be involved in workshops and meetings considering drafts and progress. Council staff could include a generalised question into the resident satisfaction survey and a public meeting could be arranged if required.

RESOLUTION

That the Council:

- a) Notes that pursuant to Section 95 (2A) of the LGA the Council may produce an annual plan without a special consultative procedure if that plan does not include significant or material differences from the content of the LTP for the financial year to which the proposed annual plan relates*

- b) *Notes that there is no proposal for 2022/2023 to include significant or material differences from year 2 of the recently consulted and approved LTP*
- c) *Resolves that in accordance with Section 95 (2A) of the LGA the Annual Plan for 2022/2023 will not include public consultation using a special consultative procedure, as it is not proposed that the Annual Plan include significant or material differences from the content of the LTP for 2022/2023. In resolving this the Council notes that the community will be informed on progress of the Annual Plan as it is prepared and approved.*

Moved: Cr D Millton
Seconded: Cr R Roche

CARRIED UNANIMOUSLY

The Meeting then moved back to Item 4 Matters of Importance to be Raised as Urgent Business.

6. ENDORSEMENT OF DECISION REGARDING VACCINATION AND VACCINE PASS

A number of questions were raised regarding implementation matters. Following that the motion was put to the meeting.

RESOLUTION

That Council endorse the decisions made by the Chief Executive as PCBU regarding the vaccination requirement for staff and the vaccine pass access for the Civic Building.

Moved: Deputy Mayor J Howden
Seconded: Cr L Bond

For: Deputy Mayor J Howden
Against: Cr N Pablecheque, Cr V Gulleford, Cr L Bond, Cr R Roche, Cr D Millton

MOTION LOST

It was noted that the resolution does not change the decisions made by the Chief Executive.

7. CLOSE MEETING

There being no further business, the meeting was declared closed at 10.50 am.

CONFIRMED _____ Chairperson

_____ Date