

MINUTES OF THE KAIKŌURA DISTRICT COUNCIL EXTRAORDINARY MEETING CONTINUATION OF DELIBERATIONS TO THE DRAFT LONG TERM PLAN 2021-2031 ON FRIDAY 2ND JULY, 9.00AM, TOTARA, 96 WEST END, KAIKŌURA

PRESENT: Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor N Pablecheque
Councillor R Roche, Councillor T Blunt, Councillor D Millton, Councillor V Gulleford and Councillor L Bond

IN ATTENDANCE: W Doughty (Chief Executive Officer), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), Sheryl Poulsen (Finance Manager), Becky Makin (minutes),

1. KARAKIA

2. APOLOGIES

Late apologies were received for C D Millton.

3. DECLARATIONS OF INTEREST Nil

4. DELIBERATIONS

4.1 Five Main Topics

Roads

25 out of 37 submissions received for Roads were in support of the preferred option A.

Concern was raised by a councillor on the effects on rural property rates over the next three years. Mayor C Mackle noted that the cost to the community would be greater in the future if the infrastructure was not maintained over the next 10 years.

The Council were supportive of option A, as presented in the updated draft Long Term Plan 2021-2031 (LTP).

Footpaths

29 out of 43 submissions received for Footpaths were in support of the preferred option A.

The CEO would direct council staff to form a working group with key people in the community to prioritise the footpaths. The Council noted that Ralph Hogan had carried out research on footpath design and volunteered to be in the working group.

The Council were supportive of option A, as presented in the updated draft LTP.

District Plan Review

24 out of 34 submissions received for the District Plan Review were in support of the preferred option A.

The Council noted that the priorities of the District Plan Review were in line with comments received from submitters; for example, accelerating the lighting component for Dark Skies if externally funded, and district planning for future sub-divisions and industrial zones.

The Council were supportive of option A, as presented in the updated draft LTP.

Urban Rubbish Collection

23 out of 36 submissions received for the Urban Rubbish Collection were in support of the preferred option A.

A comment was raised that robust plastic bags should be sought so that pets and / pests do not get into the waste. Education on recyclables was highlighted as an integral part of the solid waste contract with Innovative Waste Kaikōura. The Government has passed that certain single use plastics will be banned from 2025.

The Council noted that the new transfer station will be 100% user pays once the revenue has been offset against the loan to build it.

The Council were supportive of option A, as presented in the updated draft LTP.

Tourism and Business Support

23 out of 36 submissions received for Tourism and Business support were in support of the preferred option A.

The Council were supportive of option A, as presented in the updated draft LTP, on the condition that quarterly reporting on activities and progress is be presented to the Council throughout the year.

4.2 Requests for Funding Support through the updated draft LTP

Council staff advised that there was an ability to support some of the funding requests without effecting rates.

Council staff advised that the following unallocated budgeted amounts were available:

- \$10,000 is available in district grants for next year and beyond.
- \$60,000 has been budgeted for economic development and approximately a further \$40,000 to \$45,000 will be carried forward unused from this year to be used next year.
- \$20,000 has been budgeted for environmental initiatives and approximately \$30,000 will be carried forward unused from this year to be used next year.

The Council noted that any additional funding would only be provided for one year and that requestors can re-apply annually during the annual plan process. Any organisation that receives funding will also be required to provide quarterly progress updates to Council on activities.

Sports Tasman Funding

Sports Tasman had requested additional funding of \$20,000 per annum to increase the hours for the recreation role in Kaikōura. This would allow the person to assist local clubs and community groups with Tū Manawa applications.

The Council did not support the additional funding of \$20,000 per annum.

The Council were supportive of maintaining the current funding of \$20,000 per annum.

The Kaikōura Cycle Club

The Kaikōura Cycle Club requested funding support of \$15,000 per annum to assist them with undertaking work on current and future trails.

The Council were supportive of providing funding support of \$15,000 for one year.

Mayfair

The Mayfair requested funding support of \$15,000 per annum to continue to provide opportunities to the community and provide arts events.

The Council were supportive of providing funding support of \$15,000 for one year.

The Council noted the intention to feature the Mayfair on the websites for the Council and Destination Kaikōura.

Te Korowai

Te Korowai requested funding support of \$10,000 per annum towards conservation and biodiversity.

The Council were supportive of providing funding support of \$10,000 for one year.

It was agreed for the CEO to report back within the next 12 months on the progress and future for Te Korowai and Council ongoing involvement.

The Council were supportive for the in-kind assistance to continue.

4.3 Internal Report from Staff – Changes to the Updated Draft LTP

Link Pathway

The TIFF application panel have indicated that the Council's co-funding commitment needs to be increased to 20%. Council staff have written to Minister Nash in an attempt to reduce the co-funding commitment, as per discussions from his visit to Kaikōura. An option to borrow the 20% co-funding commitment in terms of a loan plus inclusion of the ongoing opex costs for maintenance will be included in the updated draft LTP.

4.4 Consideration of Other Matters

Community Facilities

11 submissions were received on this topic.

The Council noted that a skate park was not part of core business and would be expensive to re-build or to extend the current one. The current skate park was gifted to the Council and requires maintenance. A skate park has not been included in the updated draft LTP but will be open to discussions as part of the annual plan process.

The Council were supportive of the location of the public toilet in Churchill Park and directed council staff to provide a letter of support for the submitters to fundraise the capital, and note the Council's commitment would be only to operational costs. It was noted that a staff comment from the previous request in the Annual Plan 2020/2021 predicted operational costs to be \$5,000, however it is unclear what this was based on. Senior Manager Operations anticipates the operational costs to be between \$15,000 to \$20,000 per annum based on cleaning twice a day. The operational costs for a daily clean based on an estimate of \$30 a day (for a one hour a day clean) would be around \$10,000.

It was agreed to reconsider inclusion of the operational cost for the toilet in the next annual plan.

Roof on the Community Pool

The Council acknowledged the commitment of the volunteers. They would support and welcome anyone who is able to continue fundraising for add-ons to the Community Pool.

Dark Skies

13 submissions were received in support of a dark sky reserve. The submissions were requesting resources, support from the Council and advocacy. The CEO raised a concern around the fact that staff in key areas have high workloads and a number of competing priorities and so time commitments to this specific project will need to be managed. He noted that full Council support for the initiative would be required if the group are to achieve International dark Skies accreditation for Kaikōura. The following Council decisions were noted:

1. Advocacy and Support

- The Council agreed to provide governance and officer support and advocacy for the project noting existing staff priorities and commitments.

2. Technical Support

- The Council agreed to consider accelerating the future lighting infrastructure component in the District Plan Review on the basis that a private plan change is pursued which is fully externally funded.
- The Council agreed to consider IDA best practice
- The Council agreed that KDC technical staff continue to take into consideration the dark sky initiative and its requirements in all regulations, project planning and delivery.

3. Planning

- The Council will not be adopting the planning assessment provided.
- The Council agreed to support a private plan change funded by KIDS
- It was noted that some lighting control mechanisms could be included in the Signs Bylaw. Council is not supportive of a new Lighting Bylaw which is in line with the recommendations from the planning assessment from Tonkin & Taylor
- The Council agreed to provide access to planning advice and support but would cap staff time allocated to allow for council work priorities and timeframes
- The Council noted that they will work with external developers and resource consent applicants to encourage compliance with IDA requirements, and to engage with KIDS around best practice opportunities early in the planning cycle. Noted that KIDS were working on best practice guidelines.

4. Communication and Outreach

- The Council is currently actively supporting and promoting community outreach opportunities, including local events
- The Council noted that they would continue to support economic opportunities associated with the KIDS.

Environment

15 submissions were received relating to topics such as biodiversity, predator free, climate change, Cat Bylaw and environmental vision in the draft LTP.

The Council agreed to look to show further leadership in the environment space and that the work currently being done by Council should be acknowledged in the draft LTP. It was noted that a lot of work is done in the environmental space already but this isn't necessarily highlighted in the updated

draft LTP. For example; work being done by the Water Zone Committee in planting and fencing waterways, Cr R Roche and Cr T Blunt's positions on the Environmental Committee, Mayor's Taskforce for Jobs and vines free project and Love the Lyell.

Cr N Pablecheque left the meeting at 10.18 am.

The meeting was adjourned for break at 10.18am and reconvened at 10.42am.

One submitter had suggested changing the environmental community outcome wording to 'we value and protect our ecological and visual environment'. It was noted that the community outcomes have already been consulted on.

It was agreed to collate the environmental work being done in the community and the Council. It was noted that the Council would endeavour to do more communications and acknowledgement around the environment.

The meeting was adjourned for lunch at 12.22pm and reconvened at 1.00 pm.

Cr D Millton joined the meeting at 1.00 pm.

Fees and Charges

The submission from Ralph Hogan referred a correction to the fees and charges table. Council staff noted that this has been corrected and thanked the submitter.

Other

It was agreed to run a workshop with Elected Members to review the direction of 'Reimagine Kaikōura'.

4.5 Council Staff Update on the changes to Figures in the draft LTP

Operational Costs – Link Pathway and Churchill Park Toilet

Updated figures were provided to the Council based on the Deliberations heard this morning, which included the ongoing operational costs for the Link Pathway and Churchill Park toilet. Council staff advised that the differences to rates was minimal, for example Year 2 overall average has increased from 4.07 to 4.29.

Cr D Millton did not agree and was not comfortable with the rural rates increasing.

Council staff advised that public toilets are funded 30% by commercial rate payers and the remaining is funded through general rates. An alternate suggestion to cover the operational costs for the Churchill Park toilet was made to reduce grants and subsidies from \$60,000 to \$50,000 and transfer the \$10,000 to general rates. This was not widely supported.

The Council agreed to provide a letter of support for the Churchill Park Toilet in principal, on the basis that the capital expenditure for the build is funded externally. If the submitters are successful with external funding, the Council would consider operational costs in the Annual Plan 2022/2023. However, no commitment will be included in the draft LTP. The Council further noted that OpShop funding may be available.

Differential on rates submissions

Cr D Millton and Cr T Blunt asked to see the effect of changing the rural properties differential down to 0.75%. The Council staff provided a couple of demonstrations which showed that a decrease was

only evident in year one due to high value capitals. It was noted that a rating review has been scheduled for 2023 and is included in the updated draft LTP.

Cr T Blunt left the meeting at 2.40pm.

After due discussion around the rating system, it was agreed for Council staff to present an updated version of the draft LTP that includes the decisions made today and keeps the rural properties rating differentials at 0.9%.

The meeting adjourned at 2.43pm and reconvened at 2.51pm.

4.6 Other Topics Raised by Submitters

Submission 11 - Animal Control & Cats

The Council discussed the rural lifestyle in Kaikōura. Farmers have multiple working dogs and pest control is part of the lifestyle. The invitation received in relation to submission 11 will be circulated to Councillors to confirm their attendance to the submitter.

The Council noted that the jobs for nature proposal has been accepted and has a predator free component to it. A discussion was held around how the Council can promote responsible pet ownership. The CEO suggested allocating between \$2,000-\$2,500 out of the environmental fund to assist Vetcare Kaikōura with their campaign in desexing domestic cats.

Submission 11 - Industrial Zone

It was noted that this will be reviewed in the District Plan Review and that consents are monitored to ensure there is compliance.

Submission 14 – Sky Lining

It was noted that this will be reviewed in the District Plan Review.

Submission 14 - ~~Ngaio Trees~~ [Ngaio Trees \(amendment as per minutes 28/07/2021\)](#)

A response from DOC has been included in the staff comments.

It was agreed for council staff to liaise with the vines free project coordinator, Sean Madden, to explore the potential to extend their employment and carry out work on the ~~ngaio trees~~ [ngaio trees \(amendment as per minutes 28/07/2021\)](#).

Submission 29 - Survey

The Council noted the responses to the Youth Council's survey.

Submission 50 – Affordable Housing

It was noted that the Council has a Housing Forum, Pensioner Flats and is involved in temporary housing.

Submission 15 – Lighting between Croquet Club and new St Paul's Building

It was agreed for Council staff to consider Dark Sky reserve approved lighting at the Memorial Hall. It was noted that lighting needs can be reviewed further by the Works & Services Manager in preparation for the Annual Plan 2021/2022.

Submission 70 – Three Waters

The Council agree with the submitter but could not assist.

Submission 70 – Diversity

It was noted that the industrial park may provide more manufacturing opportunities and diversify the economy.

Submission 70 – Freedom Camping

It was noted that freedom camping has been budgeted as funding will likely cease. The Council is waiting on a response following the recent responsible camping submission to MBIE.

Submission 70 – Financial Strategy

The submitter asked if there was other sources for servicing loans, other than rate payers. It was noted that the transfer station is intended to be 100% user pays.

Submission 7 – Pathway from Adelphi to West End (passing bays)

It was noted that the pathway is included in the footpath strategy. Limited options exist that don't include Waka Kotahi buy in from a State Highway 1 perspective.

Submission 41 – Bike Link Crossing (Mill Road Railway)

It was agreed for council staff to follow up with NZMCA and to prompt conversations with KiwiRail.

Submission 36, 47 and 71 - Puhi Puhi Road

It was agreed for council staff to review the traffic on Puhi Puhi Road.

Submission 49 - Shingle bed up Kowhai

ECAN have advised Mayor C Mackle that they are not currently working on mitigating the material from the earthquake in the riverbeds and stream. It was noted that the Water Zone Committee has been continuously referring to the risk of it coming down and inundating the town's current system.

The Council agreed that ownership and liability must be addressed.

Submission 28 - Line marking for helicopter access

The Council noted the action for the Roading Engineer to ensure the helicopter access has markings for no parking.

5. CLOSE MEETING

There being no further business, the meeting closed at 3.32 pm.

Moved: Cr D Millton

Seconded: Cr L Bond

CARRIED UNANIMOUSLY

CONFIRMED _____ Chairperson

_____ Date