

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON  
WEDNESDAY 30 MARCH 2022, 9.30AM VIA MS TEAMS**

**PRESENT:** Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor L Bond,,  
Councillor N Pablecheque, Councillor V Gulleford, Councillor R Roche

**IN ATTENDANCE:** W Doughty (Chief Executive), M Dickson (Senior Manager Corporate  
Services), D Clibbery (Senior Manager Operations), S Murphy (Works and  
Services Manager), B Makin (Executive Officer), G McMillan  
(Administration Assistant)

**1. APOLOGIES**

Apologies were received from Councillor D Millton and Councillor T Blunt.

Moved: Councillor L Bond  
Seconded: Councillor R Roche

**CARRIED UNANIMOUSLY**

**2. DECLARATIONS OF INTEREST**

Nil.

**3. CONFIRMATION OF MINUTES**

**RESOLUTION**

*THAT the Committee:*

*Confirms as a true and correct record, the circulated minutes of a committee meeting held on 23  
February 2022.*

Moved: Cr V Gulleford  
Seconded: Deputy Mayor J Howden

**CARRIED UNANIMOUSLY**

**4. MATTERS ARISING AND ACTIONS**

The Matters Arising and Action list was reviewed by the Committee.

- Beach Road Footpath Sealing – S Murphy provided an update. Currently waiting for scheduled asphalt works to begin. This will be completed by Downer by the end of June 2022.

**5. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS**

Nil

**6. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT**

S Murphy advised that the repairs to the Kincaid water UV have been repaired and a notice has been sent to all users of the scheme. A precautionary boiled water notice remains in place until testing is completed and Taumata Arowai agrees it can be lifted.

The Council acknowledged the work completed by the Lions Club especially relating to the cleanup of the cemetery.

It was noted that the walkway from Scarborough Street down to South Bay needed spraying due to the number of weeds growing on the footpath. Council staff would follow this up as an action.

It was confirmed that the Solid Waste contract awarded to Ensor Earthworks was within budget.

**RESOLUTION**

*That Council receives this report.*

Moved: Councillor N Pablecheque

Seconded: Mayor C Mackle

**CARRIED UNANIMOUSLY**

There being no further business, the meeting closed at 9.42 am.

CONFIRMED \_\_\_\_\_ Chairperson

\_\_\_\_\_ Date

UNCONFIRMED MINUTE

**WORKS & SERVICES COMMITTEE  
ACTIONS ITEMS AS AT 5 APRIL 2022  
OPEN ACTION ITEMS**

	<b>ACTION ITEM</b>	<b>ASSIGNED TO</b>	<b>DUE</b>	<b>STATUS</b>
1	Beach Rd footpath sealing (shared footpath not going ahead)	S Murphy	31 Dec 21	To be completed by Downers by 30 June 2022
2	Spraying of weeds on walkway from Scarborough Street to South Bay	S Murphy	Ongoing	Spraying of weeds required

**CLOSED ITEMS**

	<b>ACTION ITEM</b>	<b>ASSIGNED TO</b>	<b>DUE</b>	<b>STATUS</b>
	Look into the reseal of Postmans Road (between McInnes Road and Redswamp Road)	S Murphy	March 2022	Confirmed that this has been resealed. Note that Red Swamp Road has been sealed, but there are no plans to seal the small portion of McInnes Road
	Timeframes for funding was requested in relation to fluoridation	S Murphy	March 2022	Addressed in March BAU report
	Include in future reports a breakdown of BAU activities and capital expenditure activities.	S Murphy	March 2022	Addressed in March BAU report