

MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 23 FEBRUARY 2022, 9.26AM AT TOTARA, COUNCIL CHAMBERS, 96 WEST END, KAIKOURA

PRESENT: Cr D Millton, Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor L Bond via MS Teams, Councillor N Pablecheque, Councillor V Gulleford, Councillor T Blunt

IN ATTENDANCE: W Doughty (Chief Executive), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), S Murphy (Works and Services Manager) via MS Teams, B Makin (Executive Officer), G McMillan (Administration Assistant)

1. APOLOGIES

Apologies were received from Councillor R Roche.

Moved: Deputy Mayor J Howden

Seconded: Cr N Pablecheque

CARRIED UNANIMOUSLY

2. DECLARATIONS OF INTEREST Nil

3. CONFIRMATION OF MINUTES

RESOLUTION

THAT the Committee:

Confirms as a true and correct record, the circulated minutes of a committee meeting held on 24 November 2021.

Moved: Cr T Blunt

Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

4. MATTERS ARISING AND ACTIONS

The Matters Arising and Action list was reviewed by the Committee.

- Beach Road footpath – This has not taken place due to timing issues with the contractor, who will complete the reseal at the same time as other concrete work in the district.
- Harbour slipway – Currently there is no viable solution to the issue. Many of the issues regarding the slipway are how the slipway is utilised. Harbour users should exercise caution when using the slipway.

5. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS Nil

6. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT

S Murphy presented the W&S BAU Report. He highlighted that the annual reseal programme is currently 90% complete, with Ludstone Road outstanding for completion.

The Three Waters desludging of the wastewater treatment plant is underway and progressing well. The East Coast water treatment is currently underway. The Fernleigh water supply upgrade work is ready to be commenced.

S Murphy advised that Postmans and Red Swamp Roads have been completed as part of the NCTIR Haul route road repairs. There is a final section on Red Swamp Road through to Green Lane to be completed. Ludstone Road's area wide treatment has been deferred due to a decision pending from IAF on the funding available. Kowai Ford Road currently remains to be completed however it does not form part of the current package of works. This will be completed under the funding of NZTA in the next financial year. S Murphy would look into the reseal between McGuinness Road and Redswamp (noting this was not part of the NCTIR Haul route road repair programme).

The Three Waters Engineer is obtaining pricing for fluoridation which will affect the urban water supply (approximately 500 households). Timeframes for funding was requested.

It was agreed to include in future reports a breakdown of BAU activities and capital expenditure activities.

It was noted that 4 tenders were received for the waste haulage contract

After due discussion around the recycling station at Clarence, it was noted that there could be justification for the service at Clarence to continue until the end of the financial year as it has not gone through a consultation process and was not specifically captured in the new contract with IWK.

The Link Pathway is progressing following a walkover with the Rūnanga. An heritage authority application and a resource consent are being drafted and anticipated to be lodged by the end of February 2022.

RESOLUTION

THAT Council receives the report.

Moved: Cr D Milton

Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.47 am.

CONFIRMED

_____ Chairperson

_____ Date

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 23 FEBRUARY 2022**

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Beach Rd footpath sealing (shared footpath not going ahead)	S Murphy	31 Dec 21	Deferred until other concrete works undertaken.
2	McGuinness and Red Swamp Road's. Whether these roads have had a reseal to date	S Murphy	March 2022	
3	Timeframes for funding was requested in relation to fluoridation	S Murphy	March 2022	
4	Include in future reports a breakdown of BAU activities and capital expenditure activities.	S Murphy	March 2022	

**WORKS & SERVICES COMMITTEE
CLOSED ITEMS**

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
	Mt Fyffe Road: plastic cones and edge markers in stream following recent high winds	S Murphy / M Millar	Dec 2021	
	Define a 'small' asset/ scheme in terms of fluoridation requirements	S Murphy / D Clibbery	Feb 2022	Addressed in BAU report
	Response to a query raised regarding the regular checking of playground equipment.	S Murphy / M Russell	Feb 2022	Monthly checks being conducted by KDC Staff
	Harbour slipway- consider additional signage and longer term options	S Murphy / M Russell	Feb 22	No practical further actions identified