

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 27 OCTOBER 2021, 9.02 AM AT TOTARA, COUNCIL CHAMBERS, 96
WEST END, KAIKOURA**

PRESENT: Councillor D Millton (Chair) Mayor C Mackle, Deputy Mayor J Howden, Councillor L Bond, Councillor N Pablecheque, Councillor R Roche, Councillor V Gulleford, Councillor T Blunt

IN ATTENDANCE: W Doughty (Chief Executive), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), S Murphy (Works and Services Manager), B Makin (Executive Officer)

1. **APOLOGIES** Nil
2. **DECLARATIONS OF INTEREST** Nil
3. **CONFIRMATION OF MINUTES**

RESOLUTION

THAT the Committee:

Confirms as a true and correct record, the circulated minutes of a Committee meeting held on 29 September 2021.

Moved: Deputy Mayor J Howden

Seconded: Cr L Bond

CARRIED UNANIMOUSLY

4. **MATTERS ARISING AND ACTIONS**
The Matters Arising and Action list was reviewed by the Committee.

Cr Bond thanked staff for the action taken on Mt Fyffe Rd.
5. **MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS** Nil
6. **WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT**
S Murphy presented the W&S BAU Report.

The widening of the remaining NCTIR haul roads are scheduled to commence next week starting with Red Swamp Road and Ludstone Road. Wā Kaukau Terrace (new Aquatic Centre road) would be sealed next month.

The LED light roll-out is on track to be completed by mid-November. Positive feedback has been received to date. The new light dimming system was put into action quickly with the recent Hutton Shearwater fallout.

It was noted that maintenance repair work to the look-out car park has been completed. This is proposed to be sealed as part of the linkpathway project.

ECAN have provided feedback on consents required for the Link Pathway. Council staff have engaged an archeologist to undertake a heritage assessment for the project and will engage with the Rūnanga on this.

A request for Fibre Broadband has been received for the service to be installed North of Mill Road along State Highway 1. The Roading Engineer is liaising with the South Island Regional Manager to see if this is possible.

A discussion was held around the temporary filling / patching of potholes that need permanent repairment. S Murphy would follow up with the Roading Contractor.

RESOLUTION

THAT Council receives the report.

Moved: Cr R Roche

Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.10 am.

CONFIRMED _____ Chairperson

_____ Date

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 3 NOVEMBER 2021**

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Beach Rd footpath sealing (shared footpath not going ahead)	S Murphy	31 Dec 21	Deferred until December to fit in with other asphalt / concrete work to keep prices low
2	NCTIR Haul Road North of Clarence Bridge – potholes and surfacing needs repair	S Murphy		

CLOSED ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
	Amendment to minute 01 September 2021	W Doughty / B Makin	27 Oct 2021	Amendment made and minute published on website
	Mt Fyffe Road: plastic fencing material at edge break close to Schoolhouse road impacting waterway.	S Murphy / M Millar	August 2021	Completed.

UNCONFIRMED MINUTE