

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 29 SEPTEMBER 2021, 9.30 AM AT TOTARA, COUNCIL CHAMBERS,
96 WEST END, KAIKOURA**

PRESENT: Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor L Bond, Councillor N Pablecheque, Councillor R Roche, Councillor V Gulleford, Councillor D Millton, Councillor T Blunt

IN ATTENDANCE: W Doughty (Chief Executive), M Dickson (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), S Murphy (Works and Services Manager), B Makin (Executive Officer)

1. **APOLOGIES** Nil
2. **DECLARATIONS OF INTEREST** Nil
3. **CONFIRMATION OF MINUTES**

RESOLUTION

THAT the Committee:

Confirms as a true and correct record, the circulated minutes of a Committee meeting held on 01 September 2021, subject to an amendment to 'Mt' Fyffe Road, from 'Ft' Fyffe Road, on Item 4 Matters Arising and Actions.

Moved: Cr L Bond
Seconded: Cr V Gulleford

CARRIED UNANIMOUSLY

4. **MATTERS ARISING AND ACTIONS**
The Matters Arising and Action list was reviewed by the Committee.
5. **MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS** Nil
6. **MAINTENANCE OF RIVER FORDS**
The current maintenance costs for the three ford crossings were discussed on page 7 of the Agenda. Council staff confirmed that road grading works were not included. Grading costs for the ford crossings were specific to each ford.

The report recommends that the Council provides financial assistance for the landowners to carry out the maintenance of the fords. This would allow the landowners to engage with a contractor of their choice, addressing issues such as timing and standard of work. It was noted that the Council would be required to use their approved contractor if the maintenance remained with them.

RESOLUTION

That the Council:

- a) *Undertakes no further maintenance or repair works on the three river fords on the Hapuku, Puhi Puhi and Kahutara rivers that are described in this report.*

- b) *Provides limited financial support as described in this report to the relevant property owners who use these fords to provide primary access to their land.*
- c) *Set limits on such annual financial support for any ford is based upon 30% of the 2021/22 total annual KDC rates paid by the properties who use these fords to provide primary access to their land.*

In order, to progress to discussion on the item.

Moved: Mayor C Mackle

Seconded: Cr L Bond

Against: Deputy Mayor J Howden, Cr N Pablecheque, Cr V Gulleford, Cr T Blunt, Cr R Roche, Cr D Millton

MOTION LOST

After due discussion, it was agreed to increase the Council's annual financial support for any ford based upon 40%.

AMENDED RESOLUTION

That the Council:

- d) *Undertakes no further maintenance or repair works on the three river fords on the Hapuku, Puhi Puhi and Kahutara rivers that are described in this report.*
- e) *Provides limited financial support as described in this report to the relevant property owners who use these fords to provide primary access to their land.*
- f) *Set limits on such annual financial support for any ford is based upon 40% of the 2021/22 total annual KDC rates paid by the properties who use these fords to provide primary access to their land.*

Moved: Deputy Mayor J Howden

Seconded: Cr T Blunt

Against: Cr N Pablecheque, Cr V Gulleford

CARRIED

7. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT

It was noted that repair work on Bay Paddock Road was being undertaken to remediate the damaged edging seal and shoulders caused by the recent heavy rainfall. Temporary repairs to the Kaikoura Lookout Point carpark will be addressed, however a permanent sealant will be installed as part of the Link Pathway project.

Due to delays caused by Covid-19, the Department of Internal Affairs are considering extending the deadline for Councils to bring current water systems up to standard by 30th June 2022.

An amendment to the report on page 17 was noted where "CIP is to ask DIA to extend the programme end date from March 2021 to June 2022", instead than "June 2021".

The asbestos removal works for the Old Council Building will go to open tender. Council staff anticipate the demolition of the Old Council Building will be completed by 31 March 2022.

RESOLUTION

THAT Council receives the report.

Moved: Cr D Millton

Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.55 am.

CONFIRMED _____ Chairperson

_____ Date

UNCONFIRMED MINUTE

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 5 OCTOBER 2021**

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Beach Rd footpath sealing	S Murphy	28 Jul 2021	Feedback received from NZTA. Shared footpath not going ahead. Repair work scheduled to be completed by 31 Oct 2021.
2	Mt Fyffe Road: plastic fencing material at edge break close to Schoolhouse road impacting waterway.	S Murphy / M Millar	August 2021	
3	Amendment to minute 01 September 2021	W Doughty / B Makin	27 Oct 2021	

UNCONFIRMED MINUTE