MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 22 FEBRUARY 2023 AT 9.00 AM AT TOTARA, COUNCIL CHAMBERS, 96 WEST END, KAIKOURA

PRESENT: Councillor K Heays (Chair), Mayor C Mackle, Deputy Mayor J Howden, Councillor L Bond, Councillor J Diver, Councillor V Gulleford, Councillor T Blunt, Councillor R Roche

IN ATTENDANCE: W Doughty (Chief Executive), D Clibbery (Senior Manager Operations), Becky Makin (Executive Officer)

1. **APOLOGIES** Nil

1. **DECLARATIONS OF INTEREST** Nil

2. **CONFIRMATION OF MINUTES AND REVIEW OF ACTION LIST** Nil

3. **MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS** Nil

4. **WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT**

D Clibbery advised that the resealing works have now been completed. There is likely to be a roading opex overspend for the financial year. The reseals and pavement treatment costs will show in the February capex result. The new roading engineer is working on more discipline around the monthly opex programme.

Work for the Stage 1 Link Pathway will go out to contractors who expressed an interest in the project for pricing with further works to commence in April. Good feedback was received on the upgrades to Dempsey's Track.

Waste Transfer station reconfiguration works are progressing with the end of May now a target completion date. Gabion baskets (3.3m high) are being constructed for the face of the transfer station, Council staff initially hoped for a concrete block wall however the consultants were not comfortable signing off a design for this. The assets at the transfer station; gabion baskets, compacter equipment, will be owned by the Council. Currently the Council owns all the facilities at the site, other than certain buildings and the plant equipment which are owned by IWK.

Councillor T Blunt had spoken to the Three Waters Engineer prior to the upcoming heavy rain. The engineer did undertake some emergency gravel removal. The engineer is liaising with ECAN to get a consent from ECAN to extract gravel from the riverbed, which would then be used for roads.

The following was raised that is to go through the Council's customer service request system. The Mayor asked that the CSR process be followed and issues are not raised at each monthly meeting:

- Stormwater overfills in ~~West end~~ Ocean Ridge *(as per resolution of meeting 29/03/2023)* – raised by Councillor J Diver, to provide photos to D Clibbery
- Roadsides need to be resprayed by Downer - raised by Councillor R Roche
- Mt Fyffe drains at Schoolhouse Road - raised by Councillor R Roche
- Issue on Killarney Street with chorus cable and trench slumping - raised by Councillor R Roche. Noted staff are following up with chorus on the quality of finish on council assets.

A request was made for Council staff to include the raised dates and due dates on the CSR table on page 3 of the Agenda (**ACTION**).

RESOLUTION
That the Committee receives this report.

Moved: Councillor T Blunt
Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.25am.

CONFIRMED _____ Chairperson

Date

WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 23 MARCH 2023

CLOSED ACTION ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Rubbish on SH1	W Doughty	-	Raised with Colin Knaggs at Waka Kotahi
2	Include raised and due dates on CSR table	D Clibbery	March 2023	Included new reporting format showing sub types with routine/urgent raised during the period