

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 29 NOVEMBER 2023 AT 9.30 AM AT TOTARA, COUNCIL
CHAMBERS, 96 WEST END, KAIKOURA**

PRESENT: Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor J Diver, Councillor V Gulleford, Councillor T Blunt, Councillor R Roche, Councillor L Bond, Councillor K Heays

IN ATTENDANCE: P Kearney (Acting Chief Executive Officer), D Clibbery (Senior Manager Operations), O Joensuu (Technical Services Manager), M Russell (Works Manager), Becky Makin (Executive Officer-Minutes)

1. APOLOGIES Nil

2. DECLARATIONS OF INTEREST Nil

3. CONFIRMATION OF MINUTES

3.1 Works & Services Committee meeting minutes dated 25 October 2023

RESOLUTION

THAT the Council:

- *Confirms as a true and correct record, the circulated minutes of a Works & Services Committee meeting held on 25 October 2023.*

Moved: Deputy Mayor J Howden

Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

4. REVIEW OF ACTION LIST

The Action List was noted by the Committee and the following updates were noted:

- Opening of transfer site/public tour/Councillor Tour – Agreed to remove as no longer relevant.

A discussion was held regarding the drift track and the following updated was provided by Councillor J Diver:

- A formal meeting was held with the organiser of Drift Kaikoura. The organiser is investigating the requirements for running formal drift events and would come back with a proposal on how events could operate safely and respectfully. A meeting will then be arranged with the working group. Meanwhile the residents have been fully informed.
- LINZ confirmed that they own the land, any leases would need to be through them however as entry onto the land is through the Council Reserve, the Council has the responsibility to ensure the issue is resolved.

Council Officers confirmed they will remove the rubbish if it's not taken away by the organiser/users soon.

5. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS Nil

6. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT

Council Officers D Clibbery, O Joensuu and M Russell joined the table to answer any questions from elected members.

It was highlighted that the report contains information on the Waiau Toa / Clarence Access project and there is a separate report in the Council Public Excluded meeting.

Positive feedback has been received from the community on the Link Pathway. The old Lion's Boardwalk is complete and the concrete sections on Torquay Street/old Lion's Pool are being poured this week. Either hardwood or composite decking will be installed around the Norfolk Pines to allow light and water into the ground. Council Officers advised that the Norfolk Pines are around 120 years old, and they have a life expectancy of approximately 150 years (a report on the trees is available on the Council's website).

It is anticipated that the works on Bay Paddock Road will be completed by Christmas.

Mayor Mackle left the room at 9.50 am and reentered at 9.55 am.

Council Officers are looking to re-establish the Footpath Working Group and re-visit the programme due to an increase in the cost of materials. The footpath work on Beach Road will continue in early 2024.

It was clarified that the temporary watermain on Beach Road that was put in after the earthquake will be replaced from West End to Top10 (this runs down the grass edge by the property boundaries).

RESOLUTION

That the Committee receives this report.

Moved: Councillor K Heays
Seconded: Councillor R Roche

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 10.00 am.

CONFIRMED _____

Chairperson

Date

THIS RECORD WILL BE HELD IN ELECTRONIC FORM ONLY

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 7 DECEMBER 2023**

OPEN ACTION ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Drift Track Working Group	M Russell/ D Clibbery/ Councillor Diver Councillor Roche		Closed off the track. Establish a working group and include residents from the subdivision and multiple agencies

CLOSED ACTION ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
	Opening of transfer site/public tour/Councillor Tour	DC/MR		Closed - Agreed no longer relevant.