

KAIKŌURA DISTRICT COUNCIL WORKSHOP SESSION

Date:	Wednesday 10 th July 2024
Time	9.00am – 12.45pm Open Workshop Session
Location	Totara, Council Chambers, Civic Building

1. Karakia

2. Apologies

Councillor L Bond.

3. 9.00am – 9:45am Discretionary Grants Process and criteria

Presenters: Will Doughty - Chief Executive Officer

Attachment: Council Discretionary Grants Criteria

A review of the current discretionary grant process and suggestions for any changes ahead of the next round of funding in February 2025.

4. 9:45am – 10:15am Stock Movement Bylaw Review

Presenters: Dave Clibbery – Senior Manager Operations

Preliminary discussion and outline of objectives.

Morning Tea break 10.15am-10.30am

5. 10.30am – 11.30am Canterbury Regional Policy Statement - Clause 3, Schedule 1 Consultation

Presenters: Victoria Watt and Amanda Thompson – Environment Canterbury

To ensure the Council is well-informed and can actively participate in providing feedback, Environment Canterbury are running a briefing session on the policy directions proposed in the draft CRPS. Feedback from the session will be incorporated into the draft CRPS before notification in December 2024.

6. 11.30am – 12.15pm Draft Spatial Plan

Presenters: Peter Kearney – Senior Manager Corporate Services, Freya Jackson – Planner

Attachment: Draft Spatial Plan – to be circulated prior to the workshop

To seek feedback on the draft spatial plan. 10min overview followed by 35mins for discussion.

7. 12:15pm-12:45pm Wakatu Quay Parking & Roading

Presenters: Chris Sturgeon – Project Lead

Update on completion of detailed design of the parking and roading for Wakatu Quay development.

8. Close with a Karakia

Kaikōura District Council Discretionary Grants

Purpose

The Council acknowledges the contribution of not-for-profit organisations in providing essential services which assist in developing the community at large. The Council's role is to respond to community needs by providing funding assistance where no other funding support is available.



How much is available?

The fund has an overall budget of \$100,000, to be allocated by the Council at the Council's absolute discretion, which may include the timing of payments.

The full budget amount does not need to be fully allocated. Unallocated funds shall not be carried over to subsequent years.

Sectors eligible for funding

The Council will consider requests for funding from community organisations providing services in the following categories (in no order of priority):

- Arts & Culture
- Community Facilities
- Community Welfare and Social Services
- Environment
- Heritage
- Sport and Recreation
- Other at the discretion of the Council

Each application is considered on its merits using the criteria set out below. The decisions made will be in the best interests of the local community and must provide Kaikōura specific benefits, including promoting the social, economic, environmental and/or cultural well-being of Kaikōura communities.

Who can apply?

Organisations wanting to apply for funding assistance must meet the following criteria:

- Be a not-for-profit organisation
- Provide services to the wider community or specific sectors in the Kaikoura community (any National or Regional organisation applying must refer specifically to Kaikoura costings and benefit)
- Be able to supply verified Annual Accounts
- Provide verification of charitable status (if applicable)
- Account for expenditure of funds specifically for grant received (this will affect eligibility for any future grants)
- There must be a contribution from the applicant towards the cost of the activity applied for. This can be from the applicant's own funds, grants from other sources, volunteer time or donated materials.

Application Process and Allocation of Funds

The Council Discretionary Grants scheme will open 1 March annually, and close in time for funding decisions to be made at a full Council meeting no later than 30 April annually, for payments to successful applicants after 1 July (the next financial year).

The Council's decision on all allocation of funds will be final.

What can't be funded?



- Conventions, conferences, and reunions
- School based curriculum programmes
- Retrospective funding
- All travel or costs associated with events outside of Kaikoura including overseas travel
- Projects that have already received Council funding including through contracts and partnership agreements for the same activity within the same financial year.
- Food and catering
- Fundraising events
- Projects which better fit the criteria of other Council related funds available (such as the George Low Fund, Creative Communities, Sport NZ rural travel, Significant Natural Areas fund, Kaikōura Initiatives Fund, and others).

What can be funded?



- One application per organisation per year can be considered for funding
- Projects must be of direct benefit to people of the Kaikoura district
- Activity that can be considered for funding include (but are not limited to):
 - Operating costs
 - Funding for unforeseen circumstances
 - Equipment
 - Seeding funding for new projects/programmes
 - Volunteer expenses
 - Repairs and maintenance for community facilities
 - Training/workshops with a community development focus that are open to the public
 - Non-school-based educational programmes
 - Consultancy fees towards activities such as feasibility studies or engineers reports for community projects
- Community facilities including Council-owned and non-Council owned facilities.