

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 31 JANUARY 2024 AT 9.18 AM AT TOTARA, COUNCIL CHAMBERS,
96 WEST END, KAIKOURA**

PRESENT: Councillor K Heays (Chair), Mayor C Mackle, Deputy Mayor J Howden, Councillor V Gulleford, Councillor T Blunt, Councillor L Bond,

IN ATTENDANCE: W Doughty (Chief Executive Officer), P Kearney (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), O Joensuu (Technical Services Manager), M Russell (Works Manager), Becky Makin (Executive Officer-Minutes)

1. APOLOGIES

Apologies were received from Councillor J Diver and Councillor R Roche.

Moved: Deputy Mayor J Howden

Seconded: Councillor T Blunt

CARRIED UNANIMOUSLY

2. DECLARATIONS OF INTEREST

During the meeting Deputy Mayor J Howden declared an interest in the unmetered irrigation occurring at the racecourse under item 6.

3. CONFIRMATION OF MINUTES

3.1 Works & Services Committee meeting minutes dated 29 November 2023

RESOLUTION

THAT the Council:

- *Confirms as a true and correct record, the circulated minutes of a Works & Services Committee meeting held on 29 November 2023.*

Moved: Councillor L Bond

Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

4. REVIEW OF ACTION LIST

The Action List was noted by the Committee and the following update was noted:

- Council staff have not heard from the Drift Track organiser and will follow up.

5. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS Nil

6. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT

Council Officers D Clibbery, O Joensuu and M Russell joined the table to answer any questions from elected members.

It was confirmed that the drainage works on Bay Paddock Road (page 8) have been completed with a small tidy up of the area left. The maintenance team will undertake some limited removal of the noxious weeds at Ocean Ridge, however as previously mentioned the Council has not budgeted to maintain the swales

and drains to the higher standard that is being requested (i.e. removal of flaxes). It is not believed that the vegetation is contributing to any flooding issues and the stormwater retention basin is in general operating as it should be. If residents want a higher standard of maintenance the Council may need to look at a targeted rate for Ocean Ridge as was considered in the report on the issue prior to Christmas. There are no plans for a targeted rate at present but it could be something that feedback from the Ocean Ridge community could be sought in the future.

Deputy Mayor J Howden declared an interest in the unmetered irrigation occurring at the racecourse and would follow up with O Joensuu after the meeting on what is involved. Councillor T Blunt provided insight into where the valve was located on the show ground, noting it could be separated out.

O Joensuu would confirm if 30k warnings signs will be installed by the speed bumps on the Esplanade (**ACTION**).

It was clarified that the ECan abatement notices were unbudgeted expenses. A provision has been made in the Long Term Plan to address the remaining issues raised in the notices.

RESOLUTION

That the Committee receives this report.

Moved: Councillor K Heays
Seconded: Councillor T Blunt

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 9.35 am.

CONFIRMED



Chairperson

Date 12 March 2024.

THIS RECORD WILL BE HELD IN ELECTRONIC FORM ONLY

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 22 FEBRUARY 2024**

CLOSED ACTION ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
	Drift Track Working Group	M Russell/ D Clibbery/ Councillor Diver Councillor Roche	Ongoing	Closed off the track – to remain closed. The representatives from the Drift club that we met prior to Christmas no longer wish to be involved and advance the project.
	Confirm if 30K signs will be installed on Esplanade speed bumps	O Joensuu	28 Feb 24	The speed bumps signs will be installed soon (signs in order). Note, there will not be speed reductions signs just the sign showing the speed pump.

