



Flood Hazard Assessment Certificate Form

Email this form to: planning@kaikoura.govt.nz

Deliver to 96 West End, Kaikoura, 7300

Send to: PO Box 6, 96 West End, Kaikoura, 7300

About this form:

This form is used to request a Flood Hazard Certificate under performance standard NH-S1 in the Natural Hazards chapter of the Kaikoura District Plan.

Important information:

- The certified minimum floor level is the level required for a hazard sensitive building or addition to be a permitted activity under rule of the Kaikoura District Plan.
- The certificate will be valid for three years from the date of issue.
- Please note that the minimum floor level certified under the District Plan may be different to the floor level required by the Building Act 2004 which must be met to obtain a building consent.
- Fees:
 - Building in a flood hazard area (with a flood certificate) \$412.50
 - Building in a flood hazard area (without a flood certificate) \$1,450.00

Excerpt from the Kaikoura District Plan

NH-S1 Flood Hazard Assessment Certificate within the Urban and Non-Urban Flood Assessment Overlays

Flood assessment certificate within the Urban and Non-urban Flood Assessment Overlays A flood assessment certificate will be issued by Council (that is valid for three years from the date of issue) which specifies:

1. whether or not the activity is located on land that is within a High Flood Hazard Area; and
2. where the activity is located on land that is within the Urban Flood Assessment Overlay, a minimum finished floor level for any new building or extension (or part thereof) that is 300mm above the 500 year ARI flood level; and
3. where the activity is located on land that is within the Non-Urban Flood Assessment Overlay outside of High Flood Hazard Areas, a minimum finished floor level for any new building or structure (or part thereof) that is 300mm above the 500year ARI flood level; or

4. for campgrounds, whether the land is susceptible to flooding in a 500 year ARI flood event The above will be determined with reference to: a. The most up to date models and maps held by Kaikoura District Council or Canterbury Regional Council; and b. Any relevant field information

1. Property Location

Address of the site(s): _____

Legal description of the site(s): _____

2. Applicant details

Full name: _____

Registered company / Trust / Organisation name: _____

Contact person/ Trustee names: _____

Contact number: _____

Email: _____

Signature of applicant: (Or person authorised to sign of behalf of the Applicant)

Date: _____ Name: _____

3. Agent (If applicable)

Name of Agent: _____

Name of firm: _____

Landline: _____

Email: _____

Mobile: _____

Postal Address: _____

4. Privacy Information

The information on this form is required for the Council to process your request. All information submitted is required to be kept available for public record, therefore the public (including business organisations, media and other units of the Council) may view this application, once submitted. It may also be made available to the public on the Council's website. If there is sensitive information in your request please let us know. The Council is subject to the Privacy Act 1993.

5. Please include the following with your application

Flood Hazard Assessment from Environment Canterbury

Brief description of proposed building works:

Site plans showing proposed building location, elevations, proposed finished floor height,

6. Payment Options

Pre-arranged invoice

Bank transfer to 02-0856-0011698-000 with applicant name and property address

Fee enclosed

Please note

1. These fees are inclusive of GST and are set in accordance with Kaikōura District Councils 2024/2025 Fees and Charges

2. This Flood Assessment Certificate application is not considered lodged until payment has been received or the invoice generated (for prearranged only), and all information needed for the Flood Assessment Certificate has been provided.