

**MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON
WEDNESDAY 28 FEBRUARY 2024 AT 9.36 AM AT TOTARA, COUNCIL CHAMBERS,
96 WEST END, KAIKOURA**

PRESENT: Councillor K Heays (Chair), Mayor C Mackle, Deputy Mayor J Howden, Councillor V Gulleford, Councillor T Blunt and Councillor J Diver

IN ATTENDANCE: W Doughty (Chief Executive Officer), P Kearney (Senior Manager Corporate Services), D Clibbery (Senior Manager Operations), O Joensuu (Technical Services Manager), M Russell (Works Manager), Becky Makin (Executive Officer-Minutes)

1. APOLOGIES

Apologies were received from Councillor L Bond and Councillor R Roche.

Moved: Deputy Mayor J Howden

Seconded: Mayor C Mackle

CARRIED UNANIMOUSLY

2. DECLARATIONS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1 Works & Services Committee meeting minutes dated 31 January 2024

RESOLUTION

THAT the Council:

- *Confirms as a true and correct record, the circulated minutes of a Works & Services Committee meeting held on 31 January 2024.*

Moved: Mayor C Mackle

Seconded: Councillor T Blunt

CARRIED UNANIMOUSLY

4. REVIEW OF ACTION LIST

The Action List was noted by the Committee and the following update was noted:

- The speed bump signs have been installed.

5. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS Nil

6. WORKS AND SERVICES MONTHLY BUSINESS AS USUAL (BAU) REPORT

Council Officers D Clibbery, O Joensuu, M Russell and J Prentice joined the table to answer any questions from elected members.

It was clarified that customer service requests (CSR) and complaints are dealt with differently. Not all issues go through the CSR system such as water issues where people have contacted IWK directly, as these are then captured on IWK's system.

The proposed 'zebra' crossings and speed management plan on page 12 were highlighted. The raised crossing at West End could be removed if there was a concern from Council and was not required by legislation. It was noted that this was agreed by Council as part of the compromise solution from NZTA (Waka Kotahi) with regard to intersection improvements.

The Council are waiting for further direction of speed limit changes in the South Island from NZTA, noting the Hundalee's speed limit isn't being considered.

Councillor J Diver would like to run a working party on unnecessary signs in the community.

71% emergency FAR subsidy has now been approved by NZTA for the Puhi Puhi and Blue Duck, the total budget was \$800k for both projects.

Yellow parking lines will be painted in front of the Esplanade by the Sudima for safety reasons. Meanwhile Council staff will ask the Sudima to not park busses there. The Sudima have asked for the overflow carpark consent condition to be removed. KDC are open to them applying for a change in consent conditions for either the condition to be removed or for an alternate location to be found if their traffic engineers can demonstrate it. The operations team will start working on a parking strategy for the community.

RESOLUTION

That the Committee receives this report.

Moved: Mayor C Mackle
Seconded: Deputy Mayor J Howden

CARRIED UNANIMOUSLY

7. KILLARNEY STREET FOOTPATH

The ongoing maintenance was not included in the report and a maintenance cost comparison of different surface treatments was requested (**ACTION**). It was noted that if the Council were supportive of the concept, the project could proceed and a sealed surface could be installed if appropriate.

RESOLUTION

THAT the Council:

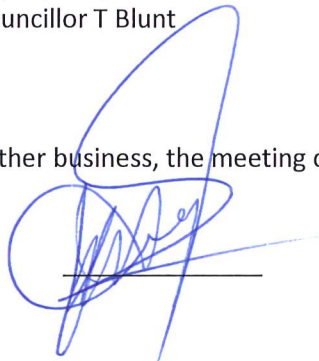
- a) *Receives this report.*
- b) *Approves the use of Minor Improvement Funding for the project as described in the report.*

Moved: Deputy Mayor J Howden
Seconded: Councillor T Blunt

CARRIED UNANIMOUSLY

There being no further business, the meeting closed at 10.10am.

CONFIRMED



Chairperson

Date

17-04-24

THIS RECORD WILL BE HELD IN ELECTRONIC FORM ONLY

**WORKS & SERVICES COMMITTEE
ACTIONS ITEMS AS AT 21 MARCH 2024**

OPEN ACTION ITEMS

	ACTION ITEM	ASSIGNED TO	DUE	STATUS
1	Provide a maintenance cost comparison of different surface treatments for Killarney Street	J Prentice	April 2024	See below.

ACTION ITEM – 1: As requested from the Killarney footpath item, below is a breakdown of the estimated Opex and Capex costs for various footpath surface types:

Surface dimensions

Total surface length = 600m (SH01 to Torquay)

Average width = 1.5m

Total area = 900m²

Estimated operation costs

- Unsealed – \$550 annually – based off 4 sprays and minor pothole repairs
- Chip sealed – \$50 annually would require a reseal in 10 to 15 years
- Asphalt - \$10 annually would require a resurface in 30 years.

Estimated surfacing costs

- Unsealed – no change to current cost estimates.
- Chip sealed – \$15/m² = \$13,500
- Asphalt – \$40/m² = \$36,000

